ORDINANCE/RESOLUTION REQUEST
Please email requests to the Mayor's Legislative Team
at MileHighOrdinance@DenverGov.org by **3:00pm on Monday.**

All fields must be completed.
Incomplete request forms will be returned to sender which may cause a delay in processing.

Date of Request: 10/10/2014

Please mark one: X **Bill Request**   **or**   ☐ **Resolution Request**

1. **Has your agency submitted this request in the last 12 months?**

    ☐ **Yes**   X **No**

    If yes, please explain:

2. **Title:** *(Include a concise, one sentence description – please include <u>name of company or contractor</u> and <u>contract control number</u> - that clearly indicates the type of request: grant acceptance, contract execution, amendment, municipal code change, supplemental request, etc.)*

    Risk Management is requesting an Ordinance to execute a non-financial agreement between the City & County of Denver and the Community College of Aurora Foundation for the donation of surplus City property (driving Simulator).

3. **Requesting Agency:** DOF/Cash Risk, Capital Funding

4. **Contact Person:** (W*ith actual knowledge of proposed ordinance/resolution.)*
    ▪ **Name:** Ray Sibley
    ▪ **Phone:** 720-913-3349
    ▪ **Email:** Raymond.Sibley@denvergov.org

5. **Contact Person:** (W*ith actual knowledge of proposed ordinance/resolution <u>who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.</u>)*
    ▪ **Name:** Ray Sibley
    ▪ **Phone:** 720-913-3349
    ▪ **Email:** Raymond.Sibley@denvergov.org

6. **General description of proposed ordinance including contract scope of work if applicable:**

    This request is to approve the donation of surplus City property (driving simulator) to the Community College of Aurora Foundation, who will subsequently assign the simulator to the Community College of Aurora (CCA) to enhance its simulation training curriculum for students enrolled in its Law Enforcement, Emergency Medical Services and Firefighting programs.

    Four (4) NEVO Range Doron precision driving simulators;   serial number 03-027A.

**Please complete the following fields: *(Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field – please do not leave blank.)*

    a. **Contract Control Number:**   NA
    b. **Duration:**   Permanent/irrevocable donation
    c. **Location:**   Community College of Aurora 16000 E Centertech Pkwy, Aurora, CO, 80011
    d. **Affected Council District:**   Citywide
    e. **Benefits:**   Simulator will become an integral part of CCA's simulation training curriculum for the mutual use and benefit of CCA students and Denver Public Safety.
    f. **Costs:**   The Office of the Controller –Asset Management Unit has confirmed that the simulator is fully depreciated and the present value of the equipment is $0.

7. **Is there any controversy surrounding this ordinance?** *(Groups or individuals who may have concerns about it?)* **Please explain. No**

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: _____   Date Entered: _____

Revised 08/16/10