

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team
at MileHighOrdinance@DenverGov.org by **3:00pm on Monday**.

****All fields must be completed.****

Incomplete request forms will be returned to sender which may cause a delay in processing.

Date of Request: November 25, 2013

Please mark one: **Bill Request** or **Resolution Request**

1. **Has your agency submitted this request in the last 12 months?**

Yes No

If yes, please explain:

2. **Title:** *(Include a concise, one sentence description – please include name of company or contractor and contract control number - that clearly indicates the type of request: grant acceptance, contract execution, amendment, municipal code change, supplemental request, etc.)*

Year-end adjustments and supplemental appropriations for 2013

3. **Requesting Agency:** Budget and Management Office

4. **Contact Person:** *(With actual knowledge of proposed ordinance/resolution.)*

- **Name:** Tom Migaki Kelly Greunke
- **Phone:** 720-913-5538 720-913-5524
- **Email:** tom.migaki@denvergov.org Kelly.greunke@denvergov.org

5. **Contact Person:** *(With actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)*

- **Name:** Tom Migaki Kelly Greunke
- **Phone:** 720-913-5538 720-913-5524
- **Email:** tom.migaki@denvergov.org Kelly.greunke@denvergov.org

6. **General description of proposed ordinance including contract scope of work if applicable:**

Please see executive summary, below.

****Please complete the following fields:** *(Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field.)*

- a. **Contract Control Number:** NA
- b. **Duration:** NA
- c. **Location:** NA
- d. **Affected Council District:** NA
- e. **Benefits:** NA
- f. **Costs:** NA

7. **Is there any controversy surrounding this ordinance?** *(Groups or individuals who may have concerns about it?)* **Please explain.**

No. Please see executive summary, below, for more detail.

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: _____

Date Entered: _____

