

# ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team

at [MileHighOrdinance@DenverGov.org](mailto:MileHighOrdinance@DenverGov.org) by **11 a.m. Friday**. Contact the Mayor's Legislative team with questions

**Date of Request:** May 1, 2024

Please mark one:  Bill Request or  Resolution Request

## 1. Type of Request:

- Contract/Grant Agreement  Intergovernmental Agreement (IGA)  Rezoning/Text Amendment  
 Dedication/Vacation  Appropriation/Supplemental  DRMC Change  
 Other:

## 2. Title: (Start with *approves*, *amends*, *dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Approves a contract with Computer Sites, Inc. in the amount of \$700,000 for three years for critical power systems maintenance and repair services Citywide, excluding Denver International Airport.

## 3. Requesting Agency: General Services

## 4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution (e.g., subject matter expert)	Contact person for council members or mayor-council
Name: Nicol Suddreth	Name: Nicol Suddreth
Email: <a href="mailto:Nicol.Suddreth@denvergov.org">Nicol.Suddreth@denvergov.org</a>	Email: <a href="mailto:Nicol.Suddreth@denvergov.org">Nicol.Suddreth@denvergov.org</a>

## 5. General description or background of proposed request. Attach executive summary if more space needed:

Computer Sites, Inc. will provide critical power systems maintenance and repair services Citywide, excluding Denver International Airport. The initial term of the contract is three years with the option of two one-year term extensions. The contract maximum amount is set at \$700,000.

## 6. City Attorney assigned to this request (if applicable): Jacob Crawford

## 7. City Council District: Citywide

## 8. **\*\*For all contracts, fill out and submit accompanying Key Contract Terms worksheet\*\***

*To be completed by Mayor's Legislative Team:*

Resolution/Bill Number: \_\_\_\_\_

Date Entered: \_\_\_\_\_

## Key Contract Terms

**Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):**  
Standard Expenditure Contract

**Vendor/Contractor Name (including any dba's):** Computer Sites, Inc.

**Contract control number (legacy and new):** GENRL-202472213-00

**Location:** Citywide, excluding Denver International Airport.

**Is this a new contract?**  Yes  No **Is this an Amendment?**  Yes  No **If yes, how many?** N/A

**Contract Term/Duration (for amended contracts, include existing term dates and amended dates):**

Contract Term: June 1, 2024 – May 31, 2027

Contract term may be extended for an additional two (2) one (1) year term extensions, therefore final contract term may be May 31, 2029.

**Contract Amount (indicate existing amount, amended amount and new contract total):**

\$700,000.00

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
\$700,000	N/A	\$700,000

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
6/1/2024 – 5/31/2027	N/A	N/A

### Scope of work:

Computer Sites, Inc. will provide scheduled annual inspections, preventative maintenance, and load bank testing of generators, Uninterruptible Power Supplies (UPS), and Automatic Transfer Switches (ATS) electrical backup equipment. Also, Computer Sites, Inc. will provide emergency and/or scheduled repairs of generators, Uninterruptible Power Supplies (UPS), and Automatic Transfer Switches (ATS) electrical backup equipment Citywide, excluding Denver International Airport.

**Was this contractor selected by competitive process?** Yes **If not, why not?** N/A

**Has this contractor provided these services to the City before?**  Yes  No

**Source of funds:** General Funds

**Is this contract subject to:**  W/MBE  DBE  SBE  XO101  ACDBE  N/A

**WBE/MBE/DBE commitments (construction, design, Airport concession contracts):** None

**Who are the subcontractors to this contract?** None

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