



To: Jeannine Shaw

From: Bob McDonald

Date: 6/9/23

Subject: Regulated Materials Disposal Contract Extensions

The Denver Department of Public Health and Environment is pursuing contract extensions for 180-days of two existing agreements for hazardous materials and emergency response services. The existing agreements are for five years and the department is actively engaged in competitive rebidding for these services. Executive Order 8 states that agencies should limit the duration of contracts to three to five years at which time a new solicitation should be initiated absent special circumstances. The order specifies that it will be the applicable manager's responsibility to authorize and justify any deviation from this policy. The bidding and new contracting process for these services is extensive in time and new contracts with any successful bidders will not be in place before the existing contracts expire, leaving the city without the critical services of rapid and essential hazardous materials and hazardous waste management and disposal. Extenuating circumstances contributing to the delay in bidding and new contracting include the department's extensive commitment of resources to supporting the migrant crisis. Because the extensions are for only an additional six months and because the services will be rebid for future services after this final contract extension, it is the recommendation of the division of Shared Services & Business Operations and the division of Environmental Quality that this request to exceed the maximum five-year contract term receive your approval.

Please let me know if you have any concerns and thank you for your consideration in this matter.

A handwritten signature in black ink, appearing to read "Bob McDonald".

Bob McDonald

Executive Director, Department of Public Health and Environment

6/9/2023