

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor’s Legislative Team

at MileHighOrdinance@DenverGov.org by **3:00pm on Monday**. Contact the Mayor’s Legislative team with questions

Date of Request: September 21, 2020

Please mark one: Bill Request or Resolution Request

1. Type of Request:

- Contract/Grant Agreement Intergovernmental Agreement (IGA) Rezoning/Text Amendment
- Dedication/Vacation Appropriation/Supplemental DRMC Change
- Other:

2. Title: (Start with *approves, amends, dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Approves an on-call amendment with Atkins North America, Inc. by extending the term for five years with a new end date of 10/10/2025, for services provided with respect to Right of Way and land acquisitions for multiple city projects (Alfresco 201523942-00/Jaggaer 202055150-01)

3. Requesting Agency: Department of Finance- Real Estate

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Lisa Lumley	Name: Lisa Lumley
Email: Lisa.lumley@denvergov.org	Email: Lisa.lumley@denvergov.org

5. General description or background of proposed request. Attach executive summary if more space needed:

Adds five (5) year to existing on-call contract for Right of Way and land acquisition services.

6. City Attorney assigned to this request (if applicable):

Martin Plate

7. City Council District:

City Wide

8. **For all contracts, fill out and submit accompanying Key Contract Terms worksheet**

To be completed by Mayor’s Legislative Team:

Resolution/Bill Number: RR20 1030

Date Entered: _____

Key Contract Terms

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):

Vendor/Contractor Name: Atkins North America, Inc.

Contract control number: FINAN 202055150-01

Location: City Wide

Is this a new contract? Yes No Is this an Amendment? Yes No If yes, how many? _____

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):

Alfresco 201523942-00 10/01/2015 to 10/10/2020
 Jaggaer 202055150-01 10/11/2020 to 10/10/2025

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
\$5,000,000.00	0	\$5,000,000.00

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
10/01/15 to 10/10/2020	5 Years	10/10/2025

Scope of work:

Atkins North America, Inc.'s provides comprehensive services that includes, but is not limited to project reports, attending project meetings, coordinating appraisal process, title review, ROW plans and legal descriptions, preparing FMVs and offer letters, and relocation services All work is performed in accordance with Federal, State and City laws. The term extension ensures the city has the required capacity for multiple upcoming right of way projects.

Was this contractor selected by competitive process? Yes No If not, why not?

Has this contractor provided these services to the City before? Yes No

Source of funds: N/A

Is this contract subject to: W/MBE DBE SBE XO101 ACDBE N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): N/A

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: RR20 1030

Date Entered: _____

EXECUTIVE SUMMARY

Atkins North America, Inc. is one of three right of way consultants selected through an RFP process in 2015. As consultants, they work with the City project team to ensure the City is following all State and Federal guidelines, including the Uniform Relocation Act. They provide right of way services for City pedestrian and mobility projects including sidewalk and accessibility improvements, traffic intersection improvements and bond improvement projects.

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Date Entered: _____

Who are the subcontractors to this contract? N/A

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