

ORDINANCE/RESOLUTION REQUEST

Please email requests to Laura Morales
at Laura.Morales@denvergov.org by 12:00 pm on Monday.

**All fields must be completed.*
Incomplete request forms will be returned to sender which may cause a delay in processing.*

Date of Request: 5/25/17

Please mark one: Bill Request or Resolution Request

1. Has your agency submitted this request in the last 12 months?

Yes No

If yes, please explain:

2. **Title:** (Include a concise, one sentence description – please include name of company or contractor and contract control number - that clearly indicates the type of request: **grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.**)

Master on-call contract execution with Swingle Lawn, Tree & Landscape Care to provide tree pruning and removal and stump removal and grinding as well as fill stump holes and/or remove debris on public and private property number: 201735118 .

3. **Requesting Agency:** Parks and Recreation

4. **Contact Person:** (With actual knowledge of proposed ordinance/resolution.)

- **Name:** James Myer & Laura Morales
- **Phone:** 720-913-0681 & 720-913-0633
- **Email:** james.myer@denvergov.org & laura.morales@denvergov.org

5. **Contact Person:** (With actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)

- **Name:** James Myer & Laura Morales
- **Phone:** 720-913-0681 & 720-913-0633
- **Email:** james.myer@denvergov.org & laura.morales@denvergov.org

6. **General description/background of proposed ordinance including contract scope of work if applicable:**

It is the intention of the Office of the City Forester to retain this contract for on-call contract services related to tree maintenance throughout the City, including locations on private property. Emergency services are also included. These services include tree pruning, tree removal, stump removal, stump grinding, filling of stump holes, and/or debris removal on public and/or private property, including such work as necessary to resolve a violation of the Revised Municipal Code.

***Please complete the following fields: (Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field – please do not leave blank.)*

- a. **Contract Control Number:** 201735118
- b. **Contract Term:** contract execution date plus 2 years (approximately 6/1/17 -6/1/19)
- c. **Location:** City Wide
- d. **Affected Council District:** City Wide
- e. **Benefits:** A licensed tree contractor will perform necessary emergency and enforcement tree work to maintain public safety and urban forest health.
- f. **Contract Amount (indicate amended amount and new contract total):** \$500,000.00

7. **Is there any controversy surrounding this ordinance? (Groups or individuals who may have concerns about it?) Please explain.**

None known

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: _____

Date Entered: _____