

## ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team

at [MileHighOrdinance@DenverGov.org](mailto:MileHighOrdinance@DenverGov.org) by 9 a.m. Friday. Contact the Mayor's Legislative team with questions

Date of Request: 04/07/2025

Please mark one: ☐ Bill Request or ☒ Resolution Request

Please mark one: The request directly impacts developments, projects, contracts, resolutions, or bills that involve property and impact within .5 miles of the South Platte River from Denver's northern to southern boundary? (Check map [HERE](#))

☐ Yes ☒ No

### 1. Type of Request:

☒ Contract/Grant Agreement ☐ Intergovernmental Agreement (IGA) ☐ Rezoning/Text Amendment

☐ Dedication/Vacation ☐ Appropriation/Supplemental ☐ DRMC Change

☐ Other:

2. **Title:** (Start with *approves*, *amends*, *dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Approves a Master Purchase Order with Brannan Sand and Gravel, LLC. for \$1,200,000.00 and with an end date of 02-28-2030 for the purchase of aggregate raw materials for the Denver Asphalt Plant, citywide (SC-00010255).

3. **Requesting Agency:** General Services Purchasing Division

### 4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution (e.g., subject matter expert)	Contact person for council members or mayor-council
Name: Dean Rzeszut	Name: Christina Buster
Email: dean.rzeszut@denvergov.org	Email: christina.buster@denvergov.org

### 5. General description or background of proposed request. Attach executive summary if more space needed:

Approves master purchase order SC-00010255 for \$1,200,000 with Brannan Sand and Gravel, LLC., for the purchase of aggregate raw materials for the Denver Asphalt Plant.

6. **City Attorney assigned to this request (if applicable):** Brian Martin

7. **City Council District:** citywide

8. **\*\*For all contracts, fill out and submit accompanying Key Contract Terms worksheet\*\***

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: \_\_\_\_\_

Date Entered: \_\_\_\_\_

## Key Contract Terms

**Type of Contract:** (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property): Master Purchase Order

**Vendor/Contractor Name (including any dba's):** Brannan Sand and Gravel, LLC.,

**Contract control number (legacy and new):** SC-00010255

**Location:** citywide

**Is this a new contract?** ☒ Yes ☐ No **Is this an Amendment?** ☐ Yes ☒ No **If yes, how many?** \_\_\_\_\_

**Contract Term/Duration (for amended contracts, include existing term dates and amended dates):** Contract execution through 02-28-2030

**Contract Amount (indicate existing amount, amended amount and new contract total):**

<i>Current Contract Amount</i>	<i>Additional Funds</i>	<i>Total Contract Amount</i>
<i>(A)</i>	<i>(B)</i>	<i>(A+B)</i>
\$1,200,000	n/a	\$1,200,000

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
Date of City signature	n/a	2/28/2030

**Scope of work:** Vendor will provide and deliver sand, as needed, to the City's asphalt plant located at 5440 Roslyn Street, Denver, CO 80216.

**Was this contractor selected by competitive process?** Yes, 0812A **If not, why not?**

**Has this contractor provided these services to the City before?** ☒ Yes ☐ No

**Source of funds:** Cost Center 5055100, Fund 67100

**Is this contract subject to:** ☐ W/MBE ☐ DBE ☐ SBE ☒ XO101 ☐ ACDBE ☐ N/A

**WBE/MBE/DBE commitments (construction, design, Airport concession contracts):** n/a

**Who are the subcontractors to this contract?** n/a

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Resolution/Bill Number: \_\_\_\_\_

Date Entered: \_\_\_\_\_