

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor’s Legislative Team

at MileHighOrdinance@DenverGov.org by **3:00pm on Monday**. Contact the Mayor’s Legislative team with questions

Date of Request: 3/02/23_____

Please mark one: Bill Request or Resolution Request

1. Type of Request:

- Contract/Grant Agreement Intergovernmental Agreement (IGA) Rezoning/Text Amendment
- Dedication/Vacation Appropriation/Supplemental DRMC Change
- Other:

2. Title: (Start with *approves, amends, dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Approval needed for execution of rate agreement (contract) with **Kissinger & Fellman P.C.** .

3. Requesting Agency: City Attorney’s Office

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Ashley Kelliher	Name: Ashley Kelliher
Email: ashley.kelliher@denvergov.org	Email: ashley.kelliher@denvergov.org

5. General description or background of proposed request. Attach executive summary if more space needed:

Approval of rate agreement needed for outside counsel Kissinger & Fellman P.C. to defend the City and County of Denver and/or its employees in Civil Litigation matters. This includes representation when case load exceeds the capacity of the CAO and/or when matter requires conflict counsel.

6. City Attorney assigned to this request (if applicable):
Gabrielle Corica

7. City Council District: City Wide

8. **For all contracts, fill out and submit accompanying Key Contract Terms worksheet**

To be completed by Mayor’s Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____

Key Contract Terms

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):
Outside Legal Counsel On-Call Services > \$1,000,000

Vendor/Contractor Name: Kissinger & Fellman P.C.

Contract control number: ATTNY-202366425

Location: 201 W Colfax Ave., Dept 1207 Denver, CO 80202

Is this a new contract? Yes No **Is this an Amendment?** Yes No **If yes, how many?** _____

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):

02/01/23 - 01/31/26

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
1,000,000	0	1,000,000

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
02/01/23 - 01/31/26	0	02/01/23 - 01/31/26

Scope of work:

Outside counsel Kissinger & Fellman P.C. will defend the City and County of Denver and/or its employees in Civil Litigation matters. This includes representation when case load exceeds the capacity of the CAO and/or when a matter requires conflict counsel.

Was this contractor selected by competitive process? Yes **If not, why not?**

Has this contractor provided these services to the City before? Yes No

Source of funds: CAO Budget Fund/org 01010/4511100

Is this contract subject to: W/MBE DBE SBE XO101 ACDBE N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): N/A

Who are the subcontractors to this contract? N/A

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