

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team

at MileHighOrdinance@DenverGov.org by 9 a.m. Friday. Contact the Mayor's Legislative team with questions

Date of Request: **8/30/2024**

Please mark one: ☐ Bill Request or ☒ Resolution Request

Please mark one: The request directly impacts developments, projects, contracts, resolutions, or bills that involve property and impact within .5 miles of the South Platte River from Denver's northern to southern boundary? (Check map [HERE](#))

☐ Yes ☒ No

1. Type of Request:

☒ Contract/Grant Agreement ☐ Intergovernmental Agreement (IGA) ☐ Rezoning/Text Amendment

☐ Dedication/Vacation ☐ Appropriation/Supplemental ☐ DRMC Change

☐ Other:

2. **Title:** (Start with *approves*, *amends*, *dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Amends an on-call contract with Smith Environmental and Engineering, Inc. for restoration, ecological & technical services to extend the terms by 1-year. No change to the contract amount.

3. **Requesting Agency:** Parks and Recreation

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution (e.g., subject matter expert)	Contact person for council members or mayor-council
Name: Jessica Andersen	Name: Jesus Orrantia
Email: Jessica.andersen@denvergov.org	Email: jesus.orrantia@denvergov.org

5. **General description or background of proposed request. Attach executive summary if more space needed:**
(who, what, why)

Time extension for the Ecological, Restoration and Technical services on-call contract to allow for task/work orders to be completed that were delayed due to budget and staffing constraints in 2023 and 2024. The master on-call contract amount was also increased in 2022 and this will allow the current on-calls to maximize the utilization of their current contract.

The Agreement provides professional ecological restoration services; weed identification and control; natural resource planning and design; vegetation identification and mapping; natural resources inventory, assessment, and monitoring; aquatic resource management; wildlife inventory; wildlife management; environmental site assessment; remediation and oversight of environmental assessment findings as required on an on-call basis for various City projects.

6. **City Attorney assigned to this request (if applicable):** Jason Moore

7. **City Council District:** City Wide

8. ****For all contracts, fill out and submit accompanying Key Contract Terms worksheet****

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____

Key Contract Terms

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):
On Call Agreement

Vendor/Contractor Name (including any dba's): Smith Environmental and Engineering, Inc.

Contract control number (legacy and new): PARKS-202262260 / 202475560-02

Location: City Wide

Is this a new contract? ☐ Yes ☒ No **Is this an Amendment?** ☒ Yes ☐ No **If yes, how many?** 2

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):

Existing term = 5/31/2022 to 5/31/2025

Amended term = 5/31/2022 to 5/31/2026

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount</i> <i>(A)</i>	<i>Additional Funds</i> <i>(B)</i>	<i>Total Contract Amount</i> <i>(A+B)</i>
\$3,000,000	\$0	\$3,000,000

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
05/31/2022 – 05/31/2025	1-year	05/31/2022 – 05/31/2026

Scope of work:

Provide professional ecological, restoration services, natural resources assessment, natural resource planning and management, native landscape design, vegetation identification and mapping, aquatic resource management, weed identification and mapping, wetland identification and delineation, wildlife inventory and wildlife management activities, environmental assessment and investigations as required on an on-call basis for various City projects.

Was this contractor selected by competitive process? Yes

If not, why not?

Has this contractor provided these services to the City before? ☒ Yes ☐ No

Source of funds:

Parks CIP and Legacy

Is this contract subject to: ☐ W/MBE ☐ DBE ☐ SBE ☐ XO101 ☐ ACDBE ☒ N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): N/A

Who are the subcontractors to this contract?

N/A

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