

## ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team  
at [MileHighOrdinance@DenverGov.org](mailto:MileHighOrdinance@DenverGov.org) by **3:00pm on Monday**.

**\*All fields must be completed.\***  
*Incomplete request forms will be returned to sender which may cause a delay in processing.*

Date of Request: 3/5/18

Please mark one:  Bill Request or  Resolution Request

1. Has your agency submitted this request in the last 12 months?

Yes  No

If yes, please explain:

2. **Title:** (Include a concise, one sentence description – please include name of company or contractor and contract control number - that clearly indicates the type of request: grant acceptance, contract execution, amendment, municipal code change, supplemental request, etc.)

A request to appropriate budget for the Continuum of Care grant from the U.S. Department of Housing and Urban Development (HUD) based on communication from HUD indicating intent to award funding.

3. **Requesting Agency:** Budget and Management Office, Department of Finance

4. **Contact Person:** (With actual knowledge of proposed ordinance/resolution.)

- **Name:** Ben Levek
- **Phone:** 720-944-2875
- **Email:** Ben.levek@Denvergov.org

5. **Contact Person:** (With actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)

- **Name:** Derek Moretz
- **Phone:** 720-913-5154
- **Email:** Derek.moretz@Denvergov.org

6. **General description of proposed ordinance including contract scope of work if applicable:**

To request a budget appropriation of \$441,200 for the Combined Housing First Continuum of Care project from the US Department of Housing and Urban Development. CoC-funded projects are intended to provide rental assistance and support services for homeless persons with special needs. Denver Human Services (DHS) receives this grant on an annual basis. DHS is requesting to establish budget based off a confirmation e-mail from the funder. Budget established in advance of the award would equate to 16.6 percent of the total pledged award. The total award is \$2,657,458. Establishing budget will facilitate continuity of service provision.

**\*\*Please complete the following fields:** (Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field.)

- a. **Contract Control Number:** N/A
- b. **Duration:** N/A
- c. **Location:** N/A
- d. **Affected Council District:** Citywide
- e. **Benefits:** Continuity of housing services for homeless and low-income residents.
- f. **Costs:** \$441,200

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: BR18 0260

Date Entered: \_\_\_\_\_

**7. Is there any controversy surrounding this ordinance?** (*Groups or individuals who may have concerns about it?*) **Please explain.** N/A

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Date Entered: \_\_\_\_\_