



REQUEST FOR ORDINANCE TO RELINQUISH AN EASEMENT

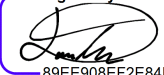
TO: Katie Ehlers, City Attorney's Office

FROM: Darion Mayhorn, PE, Interim Director, Right of Way Services

PROJECT NO: 2026-RELINQ-0000011

DATE: July 22, 2026

SUBJECT: Request for an Ordinance to relinquish (2) two easements in their entirety established in Permanent Easement for Public Access Reception No. 2022068734, and Permanent Easement Agreement Reception No. 2022068735. Located at 1086 N Meade St.

Signed by:

89EE908EF2E84D2...

☒ **AHRT or Prop 123 Fast Track Project**

It is requested that the above subject item be placed on the next available Council Agenda.

This office has investigated the request of Kate Hilberg, dated April 20, 2026 on behalf of Habitat for Humanity of Metro Denver, Inc. for the relinquishment of the subject easements.

This matter has been coordinated with Asset Management; City Forester; Comcast; Denver Water; DOTI ROWS Survey; Denver Fire Department; Historic Preservation/Landmark; Metro Water Recovery; Emergency Management; Parks & Recreation; DOTI ROWS Construction Engineering; DOTI Policy and Planning; DOTI Sign & Stripe; CenturyLink; Xcel Energy; City Councilperson Torres, District 3; CPD DS Project Coordinator; DOTI ROWS DES Transportation and Wastewater; RTD; and CDOT, all of whom have indicated no objection to the proposed easement relinquishments.

As a result of these investigations, it has been determined that there is no objection to relinquishing the subject easements.

Therefore, you are requested to initiate Council action to relinquish the easements.

A vicinity map of the subject easement areas and a copy of the documents creating the easements are attached.

DM:je

cc: Mile High Ordinance
City Councilperson & Aides
City Council Staff – Luke Palmisano
Department of Law – Bradley Beck
Department of Law – Megan Waples
Department of Law – Katie Ehlers
Department of Law – Mar’quasa Maes
DOTI, Manager’s Office – Alba Castro
DOTI, ROWS Deputy Director – Darion Mayhorn
DOTI, Ordinance
DOTI, Survey – Paul Rogalla

City and County of Denver Department of Transportation & Infrastructure
Right-of-Way Services | Permitting & Coordination Landuse and Permanent Occupancy
201 W Colfax Ave, Dept 506 | Denver, CO 80202
www.denvergov.org/rowplanreview
Phone: (720) 865-3003

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ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team
at MileHighOrdinance@DenverGov.org by 9 a.m. Friday. Contact the Mayor's Legislative team with questions

Date of Request: **July 24, 2026**

1. Please mark one: ☒ Bill Request or ☐ Resolution Request
2. Does this request directly impact property within .5 miles of the South Platte River (Check map [HERE](#)) ☐ Yes ☒ No
3. Does this item fall under XO 66 (Prop 123) requiring it to skip Mayor-Council ☒ Yes ☐ No
4. Do you need to request a Waiver Request for this item ☐ Yes ☒ No
5. Type of Request:
- ☐ Contract/Grant Agreement ☐ Intergovernmental Agreement (IGA) ☐ Rezoning/Text Amendment
- ☐ Dedication/Vacation ☐ Appropriation/Supplemental ☐ DRMC Change ☒ Other: Relinquishment
6. **Title:** (Start with *approves, amends, dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)
- Approves the request for an Ordinance to relinquish (2) two easements in their entirety established in Permanent Easement for Public Access Reception No. 2022068734, and Permanent Easement Agreement Reception No. 2022068735. Located at 1086 N Meade St.
7. **Requesting Agency:** Department of Transportation & Infrastructure, Right of Way Services, Landuse & Permanent Occupancy
8. **Contact Person:**
- | | |
|--|---|
| Contact person with knowledge of proposed ordinance/resolution (e.g., subject matter expert) | Contact person for council members or mayor-council |
| Name: Jessica Eusebio | Name: Alaina McWhorter |
| Email: Jessica.Eusebio@denvergov.org | Email: Alaina.McWhorter@denvergov.org |
9. **General description or background. Attach executive summary if more space needed:** (who, what, why)
- Request for an Ordinance to relinquish (2) two easements in their entirety established in Permanent Easement for Public Access Reception No. 2022068734, and Permanent Easement Agreement Reception No. 2022068735. Located at 1086 N Meade St.
10. **City Attorney assigned to this request (if applicable):** Brad Beck
11. **City Council District:** Councilmember Torres, District 3

****For all contracts, fill out and submit accompanying Key Contract Terms worksheet****

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____

Key Contract Terms

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):

Vendor/Contractor Name (including dba):

Contract control number (legacy and new):

Location:

Is this a new contract? ☐ Yes ☐ No Is this an Amendment? ☐ Yes ☐ No If yes, how many? _____

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount</i> <i>(A)</i>	<i>Additional Funds</i> <i>(B)</i>	<i>Total Contract Amount</i> <i>(A+B)</i>
<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>

Scope of work:

Was this contractor selected by competitive process? If not, why not?

Has this contractor provided these services to the City before? ☐ Yes ☐ No

Source of funds:

Is this contract subject to: ☐ W/MBE ☐ DBE ☐ SBE ☐ XO101 ☐ ACDBE ☐ N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts):

Who are the subcontractors to this contract?

To be completed by Mayor’s Legislative Team:

Resolution/Bill Number: _____ Date Entered: _____



EASEMENT RELINQUISHMENT EXECUTIVE SUMMARY

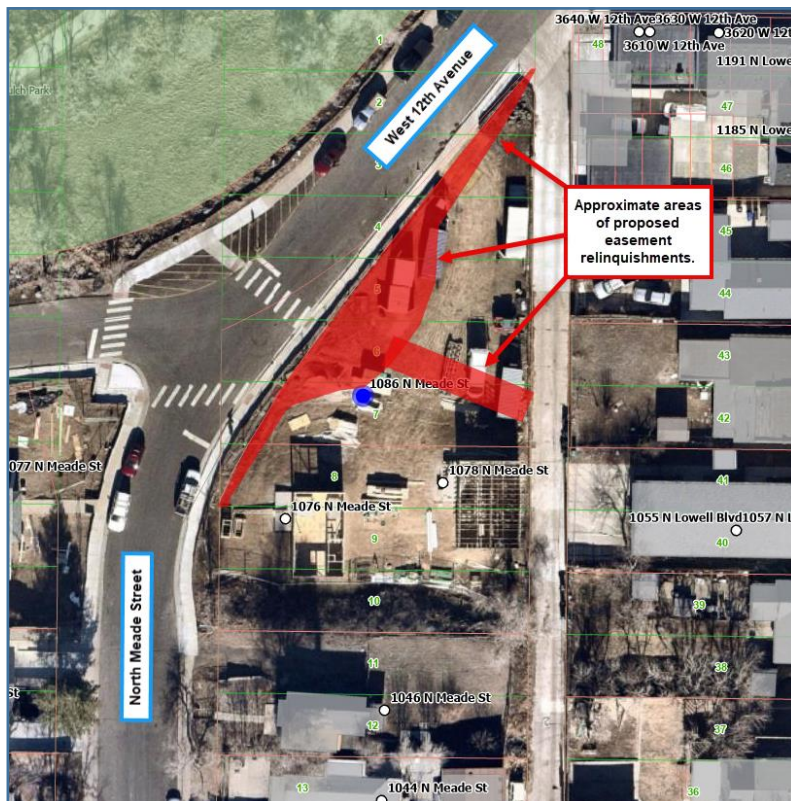
Application Title: 2026-RELINQ-0000011 AHRT 1086 N Meade St Relinquishment

Property Owner: Habitat for Humanity of Metro Denver, Inc.

Description of Proposed Easement Relinquishment: Request for an Ordinance to relinquish (2) two easements in their entirety established in Permanent Easement for Public Access Reception No. 2022068734, and Permanent Easement Agreement Reception No. 2022068735. Located at 1086 N Meade St.

Project Background: As a condition for the City to convey the property to Habitat in 2022, Habitat was required to place (2) two easements on the property until such time as the improvements to the ROW were built. Those improvements have been constructed, approved, and additional ROW granted to the City, these easements are no longer necessary.

Location Map:



City and County of Denver Department of Transportation & Infrastructure
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