

ORDINANCE/RESOLUTION REQUEST

Please email requests to Daelene Mix at
daelene.mix@denvergov.org by **NOON on Monday**.

****All fields must be completed.****

Incomplete request forms will be returned to sender which may cause a delay in processing.

Date of Request: _____

Please mark one: Bill Request or Resolution Request

1. Has your agency submitted this request in the last 12 months?

Yes No

If yes, please explain:

2. Title: *(Include a concise, one sentence description – please include name of company or contractor and contract control number - that clearly indicates the type of request: grant acceptance, contract execution, amendment, municipal code change, supplemental request, etc.)*

Approve first amendatory on-call agreement with Studiotrope LLC, OC84015(1) to modify maximum contract from \$480,000 to \$960,000. No change to contract term of 4/1/2008 through 3/31/2012.

3. Requesting Agency: Public Works

4. Contact Person: *(With actual knowledge of proposed ordinance/resolution.)*

- **Name:** Elizabeth Sample
- **Phone:** 720-913-1774
- **Email:** elizabeth.sample@denvergov.org

5. Contact Person: *(With actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)*

- **Name:** Mike Sheehan
- **Phone:** 720-865-2664
- **Email:** Michael.sheehan@denvergov.org

6. General description of proposed ordinance including contract scope of work if applicable:

Amend On-Call contract for Architectural and Technical Services, to be provided on an “as needed” basis.

****Please complete the following fields:** *(Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field.)*

- a. **Contract Control Number:** OC84015(1)
- b. **Duration:** 4/1/2008 through 3/31/2012
- c. **Location:** To be determined
- d. **Affected Council District:** To be determined
- e. **Benefits:** Provide professional architectural, engineering, and related technical services as required for design development and construction drawings and specifications on an on-call basis for various City projects.
- f. **Costs:** Amend to add \$480,000 in capacity for a total contract amount of \$960,000. Tasks will be encumbered as they are issued.

7. Is there any controversy surrounding this ordinance? (Groups or individuals who may have concerns about it?) Please explain.

None.

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: _____

Date Entered: _____