

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team

at MileHighOrdinance@DenverGov.org by **3:00pm on Monday**. Contact the Mayor's Legislative team with questions

Date of Request: 12/7/2020

Please mark one: ☐ Bill Request or ☒ Resolution Request

1. Type of Request:

- ☒ Contract/Grant Agreement ☐ Intergovernmental Agreement (IGA) ☐ Rezoning/Text Amendment
☐ Dedication/Vacation ☐ Appropriation/Supplemental ☐ DRMC Change
☐ Other:

2. Title: (Start with *approves, amends, dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Grants approval for Revival and First Amendatory Lease Agreement between CCD and Colorado Legal Services for the premises in City and County Building.

3. Requesting Agency: Department of Finance / Division of Real Estate

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Lisa Lumley	Name: Lisa Lumley
Email: lisa.lumley@denvergov.org	Email: lisa.lumley@denvergov.org

5. General description or background of proposed request. Attach executive summary if more space needed:

Amends terms of income lease to extend until 10/31/2021; changes occupied space at City and County Building from 312 square feet on the 3rd floor to 420 square feet on the first floor. City needs to relocate tenant due to upcoming construction projects. Tenant is Colorado Legal Services, a non-profit which provides free legal services to low-income individuals and seniors for civil cases.

The City Attorney's Office has determined that nominal consideration for a lease rate is \$10. All leases when amended will be updated to reflect this change.

6. City Attorney assigned to this request (if applicable):

Brad Beck

7. City Council District:

District 10, Chris Hinds

8. ****For all contracts, fill out and submit accompanying Key Contract Terms worksheet****

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: RR20 1574

Date Entered: _____

Key Contract Terms

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):

Lease of Real Property

Vendor/Contractor Name: *Colorado Legal Services*

Contract control number: *FINAN-202056476-01 / ALF-201843189-01*

Location: *City and County Building, 1437 Bannock Street*

Is this a new contract? ☒ Yes ☐ No **Is this an Amendment?** ☒ Yes ☐ No **If yes, how many?** 1

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):

July 21, 2018 through October 31, 2021

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount (A)</i>	<i>Additional Funds (B)</i>	<i>Total Contract Amount (A+B)</i>
<i>\$3.00</i>	<i>\$30.00</i>	<i>\$33.00</i>

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
<i>Jul 21, 2018 – Oct 31, 2018</i>	<i>3 years</i>	<i>Oct 31, 2021</i>

Scope of work:

Provide space for Colorado Legal Services to meet privately with low-income and senior clients at the City and County Building.

Was this contractor selected by competitive process? *No* **If not, why not?** *Vendor currently has license agreement with the City*

Has this contractor provided these services to the City before? ☒ Yes ☐ No

Source of funds:

Is this contract subject to: ☐ W/MBE ☐ DBE ☐ SBE ☐ XO101 ☐ ACDBE ☒ N/A

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WBE/MBE/DBE commitments (construction, design, Airport concession contracts):

Who are the subcontractors to this contract? *None*

EXECUTIVE SUMMARY – Colorado Legal Services

- The Department of Finance is seeking City Council approval of a resolution that will authorize the Division of Real Estate to amend the lease with Colorado Legal Services to Amends terms of income lease to extend until 10/31/2021; changes occupied space at City and County Building from 312 square feet on the 3rd floor to 420 square feet on the first floor.
- Colorado Legal Services, a non-profit which provides free legal services to low-income individuals and seniors for civil cases.
- Moving Colorado Legal Services to the first floor space is part of the overall strategy for the City and County Building to accommodate courts' space needs including courts construction.

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Resolution/Bill Number: RR20 1574

Date Entered: _____

Revised 03/02/18