

## ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team  
at [MileHighOrdinance@DenverGov.org](mailto:MileHighOrdinance@DenverGov.org) by **3:00pm on Monday**.

***\*All fields must be completed.\****  
*Incomplete request forms will be returned to sender which may cause a delay in processing.*

Date of Request: February 19, 2013

Please mark one:  Bill Request or  Resolution Request

1. Has your agency submitted this request in the last 12 months?

Yes  No

If yes, please explain:

2. **Title:** *(Include a concise, one sentence description – please include name of company or contractor and contract control number - that clearly indicates the type of request: grant acceptance, contract execution, amendment, municipal code change, supplemental request, etc.)*

**An ordinance request to amend the DRMC to reflect a name change for the Mayor's Office of Education and Children to the Office of Children's Affairs.**

3. **Requesting Agency:** Office of Children's Affairs

4. **Contact Person:** *(With actual knowledge of proposed ordinance/resolution)*

- **Name:** Lindsay Neil – Director, Office of Children's Affairs
- **Phone:** 720-913-0906
- **Email:** [Lindsay.Neil@denvergov.org](mailto:Lindsay.Neil@denvergov.org)

- **Name:** Vicky Ortega – Assistant City Attorney, City Attorney's Office
- **Phone:** 720-913-3257
- **Email:** [Victoria.Ortega@Denvergov.org](mailto:Victoria.Ortega@Denvergov.org)

5. **Contact Person:** *(With actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)*

- **Name:** Lindsay Neil – Director, Office of Children's Affairs
- **Phone:** 720-913-0906
- **Email:** [Lindsay.Neil@denvergov.org](mailto:Lindsay.Neil@denvergov.org)

6. **General description of proposed ordinance including contract scope of work if applicable:**

This ordinance will amend the Denver Revised Municipal Code to reflect a title change for the Mayor's Office of Children's Affairs (MOEC). The formerly MOEC shall now be known as the Office of Children's Affairs (OCA). The purpose, policies, procedures and programs have been revised, and approved by the City Attorney's Office, to accurately reflect the current roles and responsibilities of the Agency.

***\*\*Please complete the following fields:*** *(Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field.)*

- a. **Contract Control Number:** N/A
- b. **Duration:** N/A
- c. **Location:** City and County of Denver
- d. **Affected Council District:** All
- e. **Benefits:** This move clearly defines the current state of the Office of Children's Affairs.
- f. **Costs:** N/A

7. **Is there any controversy surrounding this ordinance?** *(Groups or individuals who may have concerns about it?)* **Please explain.** No

*To be completed by Mayor's Legislative Team:*

SIRE Tracking Number: \_\_\_\_\_

Date Entered: \_\_\_\_\_