

ORDINANCE/RESOLUTION REQUEST

Please email requests to Nancy Kuhn at
Nancy.kuhn@denvergov.org by **NOON on Monday**.

****All fields must be completed.****
Incomplete request forms will be returned to sender which may cause a delay in processing.

Date of Request: February 14, 2014

Please mark one: **Bill Request** or **Resolution Request**

1. Has your agency submitted this request in the last 12 months?

Yes **No**

If yes, please explain:

2. Title: *(Include a concise, one sentence description – please include name of company or contractor and contract control number - that clearly indicates the type of request: grant acceptance, contract execution, amendment, municipal code change, supplemental request, etc.)*

Approval of amendatory on-call agreement 201205621 with Roth Sheppard Architects LLP to extend term and increase on- call capacity.

3. Requesting Agency: Public Works

4. Contact Person: *(With actual knowledge of proposed ordinance/resolution.)*

- **Name:** Elizabeth Zollo
- **Phone:** 720-913-1774
- **Email:** elizabeth.zollo@denvergov.org

5. Contact Person: *(With actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)*

- **Name:** Michael Sheehan
- **Phone:** 720-865-2664
- **Email:** Michael.sheehan@denvergov.org

6. General description of proposed ordinance including contract scope of work if applicable:

Execution of Amendatory On Call Agreement with 201205621 with Roth Sheppard Architects LLP to extend existing architectural and technical services on-call contracts for remaining 24 months as allowed for in initial agreement and to increase on call task order capacity from \$480K to \$960K. The referenced contract has a 40% M/WBE participation commitment.

*****Please complete the following fields:** (Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field.)*

- a. Contract Control Number:** 201205621
- b. Duration:** 06/18/12-06/17/16
- c. Location:** TBD
- d. Affected Council District:** Citywide
- e. Benefits:** ability to secure “readily available” professional architecture services and related technical services to support the Major Projects Office of Public Works and other divisions as necessary on an "as needed" basis.
- f. Costs:** Tasks orders are encumbered as needed.

7. Is there any controversy surrounding this ordinance? (Groups or individuals who may have concerns about it?) Please explain.

None.

To be completed by Mayor’s Legislative Team:

SIRE Tracking Number: _____

Date Entered: _____