

# ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team

at [MileHighOrdinance@DenverGov.org](mailto:MileHighOrdinance@DenverGov.org) by **3:00pm on Monday**. Contact the Mayor's Legislative team with questions

Date of Request: 8/2/2021

Please mark one:  Bill Request or  Resolution Request

## 1. Type of Request:

- Contract/Grant Agreement  Intergovernmental Agreement (IGA)  Rezoning/Text Amendment  
 Dedication/Vacation  Appropriation/Supplemental  DRMC Change  
 Other:

## 2. Title: (Start with *approves, amends, dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Amends an agreement with Bayaud Enterprises Inc. through contract control number HOST 202159601-02 adding an additional \$1,252,256 for a new contract total of \$4,703,421. Six months will be added to the term with a new expiration date of December 17, 2021.

## 3. Requesting Agency: Department of Housing Stability

## 4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Israel Cruz	Name: Elvis Rubio
Email: Israel.Cruz@denvergov.org	Email: Elvis.Rubio@denvergov.org

## 5. General description or background of proposed request. Attach executive summary if more space needed: **(in this section, please describe what the additional funding will support if it is an amendment)**

Amends an agreement with Bayaud Enterprises Inc. through contract control number HOST 202159601-02. This contract provides additional shelter staffing, client transportation and meal delivery support for the auxiliary shelters during the COVID-19 emergency.

- a. **Contract Control Number:** HOST-202159601-02
- b. **Duration:** 4/1/2020 to 12/17/2021
- c. **Location:** Denver, CO
- d. **Affected Council District:** All Districts
- e. **Benefits:** Bayaud Enterprises, Inc. provides meal delivery, client transportation and support staffing to auxiliary shelters in response to the COVID-19 emergency.
- f. **Costs:** \$4,703,421

## 6. City Attorney assigned to this request (if applicable): Andrew Riester

## 7. City Council District: All

## 8. **\*\*For all contracts, fill out and submit accompanying Key Contract Terms worksheet\*\***

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: RR21 0890

Date Entered: \_\_\_\_\_

## Key Contract Terms

**Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):** Professional Services > \$500K

**Vendor/Contractor Name:** Bayaud Enterprises, Inc.

**Contract control number:** HOST-202159601-02

**Location:** 333 W. Bayaud Ave., Denver CO 80223

**Is this a new contract?**  Yes  No **Is this an Amendment?**  Yes  No **If yes, how many?** 2

**Contract Term/Duration (for amended contracts, include existing term dates and amended dates):**

Original Agreement: HOST-202055551; 4/1/2020 to 12/31/2020

1<sup>st</sup> Amendment: GENRL- 202057217-01; 1/1/2021 to 6/30/2021

2<sup>nd</sup> Amendment: HOST – 202159601-02; 7/1/2021 to 12/17/2021

**Contract Amount (indicate existing amount, amended amount and new contract total):**

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
\$3,451,165	\$1,252,256	\$4,703,421

  

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
4/1/2020 to 6/30/21	6 months	12/17/21

**Scope of work:**

**Crisis Response Support**

- Deliver bulk meals to crisis response locations per City scheduling and dispatch.
- Participate in emergency shelter operations support per City scheduling.
- Provide staff supervision to shelter attendant staff that provide support to primary shelter providers at The National Western Complex, Denver Coliseum and other auxiliary shelters as identified by the City and County of Denver. Contractor’s shelter attendant staff cover shifts seven days per week, 24 hours per day. Duties include tasks such as securing doors, serving food, bed checks, assisting with shower assignments, bag and tag of personal items left by guests, distribution of personal laundry, cleaning of common areas, guest check-in, transport of ADA guests and any other tasks requested by providers. Shelter attendants work side-by-side with other primary shelter providers to ensure safety and wellbeing of guests. Only registered drivers with City and County of Denver may provide transport to and from other shelters and hotels on an as-needed basis.
- Provide direct client transportation for Activated Respite and Protective Action hotel rooms, or as directed by city employees.
- Provide a dispatch that is on call and is in support of scheduling transports to Protective Action and Activated Respite hotel rooms.
- Other assigned crisis response support duties may be assigned.

**Was this contractor selected by competitive process?** No

**If not, why not?** This purchase is not under regular procurement due to the City’s emergency order to respond to the COVID-19 global health crisis (pursuant to D.R.M.C Section 20-64(b)).

**Has this contractor provided these services to the City before?**  Yes  No

**Source of funds:** FEMA

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Is this contract subject to:  W/MBE  DBE  SBE  XO101  ACDBE  N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): N/A

Who are the subcontractors to this contract? None

### Executive Summary

Due to the timing of notification, for the extension end date of the Federal Emergency Management Agency (FEMA) funding, this contract expired during contract negotiations. Negotiation for this contract started at the beginning of June 2021 based on the understanding that FEMA funding was going to be extended through September, initially the FEMA funding was through the end of June 2021.

Throughout the COVID-19 pandemic, HOST has implemented a variety of programs and strategies to help ensure health and safety among individuals experiencing homelessness as well as to help reduce the spread of the virus throughout Denver. As the pandemic persists, HOST will continue to seek out agreements and amendments to address the ongoing needs of those experiencing homelessness in these unprecedented times.

The pandemic initially resulted in a 56 percent reduction in available shelter beds; as a result, HOST activated several different sheltering models to address the needs of Denver's most vulnerable citizens. Auxiliary shelter sites were stood up to accommodate a decrease in existing shelter capacity; auxiliary sites and some existing sites were transformed into 24/7 models, to provide those experiencing homelessness with a safe location to shelter in place. Other shelters were adjusted to accommodate physical distancing and other requirements.

HOST has also secured over 800 hotel and motel rooms during the pandemic for people experiencing homelessness. This effort includes Protective Action rooms for individuals who are considered at high risk for COVID-19. In addition, Activated Respite rooms are available for unhoused individuals who are experiencing symptoms of COVID-19, are awaiting test results, or are otherwise advised to isolate. These rooms offer high-risk and medically referred individuals not only shelter and meals but also connections to services and supports to help them navigate the housing or sheltering systems upon their exit from the hotel/motel program.

HOST has also coordinated with partners to offer COVID-19 testing for vulnerable populations through street outreach, at shelters, and in protective action. Through these efforts, HOST has continuously collaborated with new and existing partners to ensure that persons experiencing homelessness are receiving the best and most efficient care possible. Other supports for unsheltered individuals have included improvements to public toilet and handwashing access, expanded street outreach, and a Request for Proposals for temporary managed campsites, which is currently underway.

The purpose of this contract amendment is to continue to engage with Bayaud Enterprises Inc. to provide additional shelter staffing, client transportation and meal delivery support for auxiliary shelters during the COVID-19 emergency. The amendment would allow the Contractor to provide these services in response to the COVID-19 public health crisis through December 17, 2021 unless otherwise extended. The current contract allows flexibility to reduce and/or adjust services during the extended period if appropriate to respond to emergent sheltering needs.

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