

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team

at MileHighOrdinance@DenverGov.org by **3:00pm on Monday**. Contact the Mayor's Legislative team with questions

Date of Request: **March 1, 2021**

Please mark one: Bill Request or Resolution Request

1. Type of Request:

Contract/Grant Agreement Intergovernmental Agreement (IGA) Rezoning/Text Amendment

Dedication/Vacation Appropriation/Supplemental DRMC Change

Other:

2. **Title:** (Start with *approves, amends, dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Approves a contract with KG Clean, Inc. for janitorial services for buildings that fall under Groups 4 & 7 citywide, excluding DIA.

3. **Requesting Agency:** General Services

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Nicol Suddreth	Name: Nicol Suddreth
Email: Nicol.Suddreth@denvergov.org	Email: Nicol.Suddreth@denvergov.org

5. General description or background of proposed request. Attach executive summary if more space needed:

KG Clean, Inc. was selected and awarded through a competitive RFP process to provide janitorial services for City-owned facilities, excluding DIA, specifically Groups 4 & 7. Services to be provided under this agreement include but are not limited to janitorial services, restroom cleaning, floor care/polishing, and carpet cleaning services. Additionally, this contract outlines specific required cleaning measures related to the COVID-19 pandemic. The contract maximum is set at \$4,100,000 and for an initial term of 3 years, May 1, 2021 – April 3, 2024.

6. **City Attorney assigned to this request (if applicable):** Steve Hahn

7. **City Council District:** Citywide

8. ****For all contracts, fill out and submit accompanying Key Contract Terms worksheet****

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: RR21 0249

Date Entered: _____

Key Contract Terms

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):

Expenditure contract

Vendor/Contractor Name: **KG Clean, Inc.**

Contract control number: **GENRL-202157441**

Location: **Citywide**

Is this a new contract? Yes No Is this an Amendment? Yes No If yes, how many? _____

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):

Initial three-year term (May 1, 2021 – April 30, 2024) with two (2) one (1) year extension options

Contract Amount (indicate existing amount, amended amount and new contract total): **\$4,100,000.00**

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
\$4,100,000.00		\$4,100,000.00

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
Three years May 1, 2021		April 30, 2024

Scope of work:

This agreement provides janitorial services throughout the City and County of Denver, excluding DIA.

Was this contractor selected by competitive process? Yes If not, why not?

Has this contractor provided these services to the City before? Yes No

Source of funds: **General funds**

Is this contract subject to: W/MBE DBE SBE XO101 ACDBE N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): **100%**

Who are the subcontractors to this contract? **n/a**

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