ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team
at MileHighOrdinance@DenverGov.org by **9 a.m. Friday.** Contact the Mayor's Legislative team with questions

Date of Request: 2/14/2024

Please mark one: ☐ **Bill Request** **or** ☒ **Resolution Request**

1. Type of Request:

☒ **Contract/Grant Agreement**   ☐ **Intergovernmental Agreement (IGA)**   ☐ **Rezoning/Text Amendment**

☐ **Dedication/Vacation**   ☐ **Appropriation/Supplemental**   ☐ **DRMC Change**

☐ **Other:**

2. Title: (Start with *approves, amends, dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Amends a grant agreement with Metro Caring by updating Exhibit B to reflect changes in the agreement expenditures, to provide fresh food and nutrition education to youth and families, as funded by the Healthy Food for Denver's Kids Initiative, located at 1100 E 18th Ave, Denver, CO in Council District 9. No change to contract amount or duration (ENVHL-202472130-01).

3. Requesting Agency: Denver Department of Public Health and Environment

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution (e.g., subject matter expert)	Contact person for council members or mayor-council
Name: Jessica Murison	Name: Will Fenton & Jess Murison
Email: Jessica.murison@denvergov.org	Email: william.fenton@denvergov.org

5.   General description or background of proposed request. Attach executive summary if more space needed:

Metro Caring is providing an updated Exhibit B budget template to reflect all changes in the budget. The new Exhibit B accurately reflects all changes made to line items in the budget, allowing Metro Caring to redistribute the funds across line items. These line-item changes exceeded 10% of the over all budget, resulting in the need for a formal contract amendment.

Metro Caring meets the immediate needs of families in the community by offering free, fresh, healthy foods in its Fresh Foods Market, open Monday through Friday by appointment. However, it also works in prevention and intervention by offering programming co-created with members of the community who live with low incomes. The Metro Caring Market is the entry-point to programs and services that help address factors connected to food insecurity for low-income families. As an expansion of the Metro Caring Nutrition Program's Healthy Tastings, and its collaboration with the Urban Agriculture program "Lettuce Be Kids"; recipes, food lists and take-home garden packages focused on brain, bone and soft tissue development, and immune system support will be provided with a focus on families with children 0-5. Additionally, the new iteration of the Metro Caring Community Connector Program that historically provided support for community members to access supplementary resources, will have a focus on families of children aged 0-5, and enrollment in SNAP and other support programs.

6.   City Attorney assigned to this request (if applicable): Breena Meng

7.   City Council District: Based in District 9, serving citywide.

8. **For all contracts, fill out and submit accompanying Key Contract Terms worksheet**

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____   Date Entered: _____

Revised 8-6-2023

Key Contract Terms

Type of Contract: (e.g. Professional Services > $500K; IGA/Grant Agreement, Sale or Lease of Real Property):
Expenditure (Grant) Agreement

Vendor/Contractor Name (including any dba's): Metro Caring

Contract control number (legacy and new):
ENVHL-202472130-01
ENVHL-202263673 -00 (Legacy)

Location: 1100 E 18th Ave, Denver, CO

Is this a new contract? ☐ Yes ☒ No   **Is this an Amendment?** ☒ Yes ☐ No **If yes, how many?** __01___

Contract Term/Duration (for amended contracts, include <u>existing</u> term dates and <u>amended</u> dates):
Term: 08/01/2022 – 07/31/2024.

Contract Amount (indicate existing amount, amended amount and new contract total):

Current Contract Amount *(A)*	*Additional Funds* *(B)*	*Total Contract Amount* *(A+B)*
$623,887	NA	$623,887

Current Contract Term	*Added Time*	*New Ending Date*
08/01/2022– 07/31/2024	NA	NA

Scope of work:

Was this contractor selected by competitive process?   **If not, why not?**
Yes, a competitive RFP selection process was done.

Has this contractor provided these services to the City before? ☒ Yes ☐ No

Source of funds: Healthy Food for Denver's Kids Special Revenue Fund 14809

Is this contract subject to: ☐ W/MBE ☐ DBE ☐ SBE ☐ XO101 ☐ ACDBE ☒ N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts):

Who are the subcontractors to this contract? N/A

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