

**ORDINANCE/RESOLUTION REQUEST**

*\*All fields must be completed.\*  
Incomplete request forms will be returned to sender which may cause a delay in processing.*

**Date of Request: 9/22/2015**

Please mark one:       **Bill Request**                      or               **Resolution Request**

**1. Has your agency submitted this request in the last 12 months?**

**Yes**                       **No**

**If yes, please explain:**

**2. Title:** Please execute a 1<sup>st</sup> Amendment to Frontier’s Airport Use and Facilities Lease Agreement, PLANE-201206414. This amendment will include the return of gates and support space and the relocation to new gates and support space.

**3. Requesting Agency:** Department of Aviation

**4. Contact Person:** *(With actual knowledge of proposed ordinance/resolution.)*

- **Name:** Amy Raaz
- **Phone:** (303) 342-2201
- **Email:** Amy.Raaz@flydenver.com

**5. Contact Person:** *(With actual knowledge of proposed ordinance/resolution who will present the item at Mayor Council and who will be available for first and second reading, if necessary.)*

- **Name:** Mookie Patel
- **Phone:** (303) 342-2501
- **Email:** Mookie.Patel@flydenver.com

**6. General description of proposed ordinance including contract scope of work if applicable:** Frontier is scaling back their operation in Denver and has negotiated to return 6 gates and reduce their operations space in Concourse A, reducing their leased space by 10,950 sq. ft. DEN has a plan to maximize the use of existing gates and other facilities to meet the demands of other carriers who wish to grow their service in Denver.

*\*\*Please complete the following fields: (Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field.)*

- a. **Contract Control Number:** PLANE-201206414
- b. **Duration:** 5 years
- c. **Location:** DIA
- d. **Affected Council District:** 11
- e. **Benefits:** This will allow DEN to maximize the use of its existing facilities and meet the demands of other carriers who wish to grow their service in Denver.
- f. **Costs:** Approximately \$3 Million reduction in revenues from Frontier annually

<i>Current Contract Amount</i>	<i>Additional Funds</i>	<i>Total Contract Amount</i>
<i>(A)</i>	<i>(B)</i>	<i>(A+B)</i>
\$30,368,000	-\$3,000,000 fixed rent	\$27,368,000

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
1/1/2012 – 12/31/2016	N/A	N/A

**g. Date Goals Assigned:** N/A

**h. Goals:** N/A

*To be completed by Mayor’s Legislative Team:*

SIRE Tracking Number: \_\_\_\_\_

Date: \_\_\_\_\_

7. **Is there any controversy surrounding this ordinance?** (*Groups or individuals who may have concerns about it?*) **Please explain.** No Controversy

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*To be completed by Mayor's Legislative Team:*

SIRE Tracking Number: \_\_\_\_\_

Date: \_\_\_\_\_

Key Contract Terms

Type of Contract:

Professional Services > \$500K  Lease  Design or Construction for airport improvements > \$5M

Grant  IGA  Sale of Real Property  Sale of Personal Property

Vendor/Contractor Name: Frontier Airlines, Inc.

Contract control number: PLANE - 201206414

City's contract manager: Mookie Patel

Was this contractor selected by competitive process? No

Has this contractor provided these services to the City before?  Yes  No

Term/Duration of contract/project: 5 years

Is this a new contract?  Yes  No Is this an Amendment?  Yes  No If yes, how many? 1

Renewal terms: N/A

Purpose: Reduction of Frontier space to right size their operation

Scope of services to be provided with performance bench marks: N/A

Cost/value: Reduction of approximately \$3 Million annually in revenues to City from Frontier.

Source of funds: Revenue to City

Benefit: This will allow DEN to maximize the use of its existing facilities and meet the demands of other carriers who wish to grow their service in Denver, which should result in increased revenue.

Termination provision for City and for contractor: N/A

Is this contract subject to:  W/MBE  DBE  SBE  XO101  ACDBE  N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): N/A

Who are the subcontractors to this contract? N/A

Location: Denver International Airport

Affected Council District: 11

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*To be completed by Mayor's Legislative Team:*

SIRE Tracking Number: \_\_\_\_\_

Date: \_\_\_\_\_