

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team
at MileHighOrdinance@DenverGov.org by **3:00pm on Monday**.

****All fields must be completed.****

Incomplete request forms will be returned to sender which may cause a delay in processing.

Date of Request: August 23, 2017

Please mark one: **Bill Request** or **Resolution Request**

1. Has your agency submitted this request in the last 12 months?

Yes **No**

If yes, please explain:

2. Title: *(Include a concise, one sentence description – please include name of company or contractor and contract control number - that clearly indicates the type of request: grant acceptance, contract execution, amendment, municipal code change, supplemental request, etc.)*

2017 supplemental budget request for Denver Arts & Venues from the Arts and Venues Special Revenue Fund of \$6,900,000 due to increased event space utilization in 2017.

3. Requesting Agency: Budget and Management Office

4. Contact Person: *(With actual knowledge of proposed ordinance/resolution.)*

- **Name:** Erik Clarke; Stephanie Adams
- **Phone:** 720-913-5083 / 720-913-5512
- **Email:** erik.clarke@denvergov.org / stephanie.adams@denvergov.org

5. Contact Person: *(With actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)*

- **Name:** Frank Delmonte
- **Phone:** 720-865-4233
- **Email:** frank.delmonte@denvergov.org

6. General description of proposed ordinance including contract scope of work if applicable:

The Budget and Management office is requesting a supplemental for \$6,900,000 from the Arts and Venues Special Revenue Fund 15815/3050000 to cover the costs of increased events over those budgeted in 2017; these event related expenses include stagehands, janitorial services, ushers, security expenses, etc. This increase is offset by \$13,600,000 in increased revenue to the SRF, predominantly from Red Rocks, Coliseum, and the Arts Complex (Buell Theatre and Ellie Caulkins). Finally, the request does not impact the General Fund.

****Please complete the following fields:** *(Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field.)*

- a. **Contract Control Number:** NA
- b. **Duration:** NA
- c. **Location:** NA
- d. **Affected Council District:** All
- e. **Benefits:** NA
- f. **Costs:** NA

7. Is there any controversy surrounding this ordinance? *(Groups or individuals who may have concerns about it?)* **Please explain.** None.

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: _____

Date Entered: _____