

# ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team

at [MileHighOrdinance@DenverGov.org](mailto:MileHighOrdinance@DenverGov.org) by **3:00pm on Monday**. Contact the Mayor's Legislative team with questions

Date of Request: 1/22/2020

Please mark one:  Bill Request or  Resolution Request

## 1. Type of Request:

- Contract/Grant Agreement  Intergovernmental Agreement (IGA)  Rezoning/Text Amendment  
 Dedication/Vacation  Appropriation/Supplemental  DRMC Change  
 Other: 3.2.6e – Spend to exceed \$500,000.00 with a supplier

## 2. Title: (Start with *approves*, *amends*, *dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Approves a Master Purchase Order/Supplier Contract (MPO/SC) with CEM Sales & Service to provide aquatics industrial and recreational equipment for pools at various recreation centers located throughout the city.

## 3. Requesting Agency: Denver Parks and Recreation

## 4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Lisa Perry	Name: AJ Cannady
Email: Lisa.Perry@denvergov.org	Email: Ajanae.Cannady@denvergov.org

## 5. General description or background of proposed request. Attach executive summary if more space needed:

This MPO replaces a previous one to this company for the goods and services identified above. There are numerous product lines that the supplier proposed discounts for and the product lines awarded cover the entire catalog for that product line. This MPO was a result of a competitively solicited process.

## 6. City Attorney assigned to this request (if applicable): N/A

## 7. City Council District: All

## 8. **\*\*For all contracts, fill out and submit accompanying Key Contract Terms worksheet\*\***

## Key Contract Terms

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):

*To be completed by Mayor's Legislative Team:*

Resolution/Bill Number: RR20 0164

Date Entered: \_\_\_\_\_

Vendor/Contractor Name: CEM Sales & Service

Contract control number: SC-00004578

Location: All City Council Districts

Is this a new contract?  Yes  No Is this an Amendment?  Yes  No If yes, how many? \_\_\_\_\_

**Contract Term/Duration (for amended contracts, include existing term dates and amended dates):**

The term of this contract shall run three (3) years from the date of City signature. The City and supplier may also agree to renew and continue this MPO/SC for two (2) additional one (1) year periods at the same prices, terms and conditions.

**Contract Amount (indicate existing amount, amended amount and new contract total):**

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
\$1,000,000.00	N/A	\$1,000,000.00

  

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
Three (3) years with two (2) annual renewals	N/A	N/A

**Scope of work:** This MPO has a list and discount pricing structure. The list price is subject to change, but the discount must remain the same for all equipment over the course of the term.

Was this contractor selected by competitive process? Yes  If not, why not? \_\_\_\_\_

Has this contractor provided these services to the City before?  Yes  No

Source of funds: Various for the life of the MPO

Is this contract subject to:  W/MBE  DBE  SBE  XO101  ACDBE  N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts):

Who are the subcontractors to this contract? There are no subcontractors listed on this MPO.

*To be completed by Mayor's Legislative Team:*

Resolution/Bill Number: RR20 0164

Date Entered: \_\_\_\_\_