

**ORDINANCE/RESOLUTION REQUEST**  
**Please Submit to Mayor's Legislative Team by noon Wednesday to**  
**[Milehighordinance@denvergov.org](mailto:Milehighordinance@denvergov.org)**

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Please mark one:      ☒ **Bill Request**      or      ☐ **Resolution Request**

**1. In the past 12 months has your agency submitted this request?**

☐ **Yes**      ☒ **No**

**If yes, please explain:**

**2. Title:** *(Include a one sentence description that clearly indicates the type of request – grant acceptance, contract execution, municipal code change, supplemental request, etc.)*

Request for the City and County of Denver to enter into a 2 year lease agreement with the Colorado Symphony Orchestra for the 3<sup>rd</sup> and 4<sup>th</sup> floors of 1245 Champa.

**3. Requesting Agency:** Department of Finance

**4. Contact Person:** *with actual knowledge of proposed ordinance*

- **Name:** Jeff Steinberg
- **Phone:** 720-865-7505
- **Email:** [Jeffrey.steinberg@denvergov.org](mailto:Jeffrey.steinberg@denvergov.org)

**5. Contact Person:** *with actual knowledge of proposed ordinance who will present the item at Mayor Council and who will be available for first and second reading, if necessary*

- **Name:** Jeff Steinberg
- **Phone:** 720-865-7505
- **Email:** [Jeffrey.steinberg@denvergov.org](mailto:Jeffrey.steinberg@denvergov.org)

**6. General description of proposed ordinance including contract scope of work if applicable:**

Two year lease agreement for the 3<sup>rd</sup> and 4<sup>th</sup> floors of 1245 Champa between the City and County of Denver (Lessor) and the Colorado Symphony (Lessee) starting on 10/1/13 and ending on 9/30/15.

The yearly rent will be \$1.00 and the Symphony will be responsible for their pro-rata share of utilities and common area maintenance expenses, currently estimated to be \$ 4,300.85 per month. The space will be leased “as-is”.

***Please include the following:***

**a. Duration:** 10/1/13 through 9/30/15

**b. Location:** 1245 Champa

**c. Affected Council District:** 8

**d. Benefits:** \$1.00 per year plus pro-rata share of utilities and common area maintenance exspenses, currently estimated to be \$4,300.85 per month.

**e. Costs: \$ 0.00**

**7. Is there any controversy surrounding this ordinance, groups or individuals who may have concerns about it? Please explain.**      None

(Completed by Mayor's Office): **Ordinance Request Number:**

**Date:**