

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team

at [MileHighOrdinance@DenverGov.org](mailto: MileHighOrdinance@DenverGov.org) by **3:00pm on Monday**. Contact the Mayor's Legislative team with questions

Date of Request: 05/27/22

Please mark one: ☐ Bill Request or ☒ Resolution Request

1. Type of Request:

- ☒ Contract/Grant Agreement ☐ Intergovernmental Agreement (IGA) ☐ Rezoning/Text Amendment
☐ Dedication/Vacation ☐ Appropriation/Supplemental ☐ DRMC Change
☐ Other:

2. Title: (Start with *approves*, *amends*, *dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Amends an agreement with Colorado Legal Services to provide eviction legal assistance by adding \$105,000 for a new total of \$1,217,520. No change to agreement duration (HOST-202262180-01).

3. Requesting Agency: Department of Housing Stability

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Melissa Thate	Name: Jack Wylie
Email: melissa.thate@denvergov.org	Email: jack.wylie@denvergov.org

5. General description or background of proposed request. Attach executive summary if more space needed:

This amendment adds \$105,000 to an agreement with Colorado Legal Services to provide eviction legal assistance to eligible households in the City and County of Denver. Lawyers and paralegals will provide tenants with free legal information and advice, full legal representation, as well as education, outreach, and referrals for resolving civil legal matters related to an eviction or impending eviction. The added funds will be used for a social worker who will work as an integral part of the legal team to help its low-income clients with complex financial, social, emotional, and medical needs in 2022 and 2023. This \$1,217,520 contract is expected to serve approximately 1,800 households (600/program year).

6. City Attorney assigned to this request (if applicable): Eliot Schaefer

7. City Council District: Citywide

8. ****For all contracts, fill out and submit accompanying Key Contract Terms worksheet****

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____

Key Contract Terms

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):
Grant agreement

Vendor/Contractor Name: Colorado Legal Services

Contract control number: HOST 202262180-01

Location: 1905 Sherman Street, Suite 400, Denver, CO 80203

Is this a new contract? ☐ Yes ☒ No **Is this an Amendment?** ☒ Yes ☐ No **If yes, how many?** 1

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):

Existing: January 1, 2021 through December 31, 2023

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount (A)</i>	<i>Additional Funds (B)</i>	<i>Total Contract Amount (A+B)</i>
\$1,112,520	\$105,000	1,217,520

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
1/1/2021-12/31/2023	N/A	N/A

Scope of work:

Lawyers and paralegals will provide tenants with free legal information and advice, full legal representation, as well as education, outreach, referrals for resolving civil legal matters related to an eviction or impending eviction, and resident support for complex financial, social, emotional, and medical needs.

Was this contractor selected by competitive process? Yes

If not, why not?

Has this contractor provided these services to the City before? ☒ Yes ☐ No

Source of funds: Affordable Housing Property Tax and Other Local Revenue Fund

Is this contract subject to: ☐ W/MBE ☐ DBE ☐ SBE ☐ XO101 ☐ ACDBE ☒ N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): N/A

Who are the subcontractors to this contract? N/A

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Date Entered: _____