

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team

at MileHighOrdinance@DenverGov.org by **3:00pm on Monday**. Contact the Mayor's Legislative team with questions

Date of Request: 1/17/2022

Please mark one: **Bill Request** or **Resolution Request**

1. Type of Request:

- Contract/Grant Agreement** **Intergovernmental Agreement (IGA)** **Rezoning/Text Amendment**
 Dedication/Vacation **Appropriation/Supplemental** **DRMC Change**
 Other: Capital equipment authorization

2. Title: (Start with *approves, amends, dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Authorizes the purchase of a vehicle from the Denver Botanical Gardens (DBG) Fund, 15803, to support the DBG research team doing field work.

3. Requesting Agency:

Department of Finance, Budget and Management Office on behalf of the Denver Botanic Gardens.

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Suzi Latona	Name: Nikki McCabe
Email: suzi.latona@botanicgardens.org	Email: Nikki.mccabe@denvergov.org

5. General description or background of proposed request. Attach executive summary if more space needed:

The Botanic Gardens requests authorization to purchase a vehicle, as it exceeds the \$50,000 threshold requiring City Council approval. The Botanic Gardens has requested preliminary pricing through CCD Fleet Management and has sufficient funds available in the Botanical Gardens Fund, 15803/7027100, to support the vehicle purchase. The vehicle is needed to support the DBG research team doing field work that involves the team travelling 200-300 miles of highway and then some off / back road work to get to remote areas in the mountains and the plains. The terrain has proven to be damaging to our current vehicles. Procuring a vehicle that is made for this type of travel would preserve our other vehicles as well as being safer for staff.

6. City Attorney assigned to this request (if applicable): N/A

7. City Council District:

8. **For all contracts, fill out and submit accompanying Key Contract Terms worksheet**

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____

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Date Entered: _____