

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team

at [MileHighOrdinance@DenverGov.org](mailto: MileHighOrdinance@DenverGov.org) by 9 a.m. Friday. Contact the Mayor's Legislative team with questions

Date of Request: 6/4/2025

Please mark one: ☐ Bill Request or ☒ Resolution Request

Please mark one: The request directly impacts developments, projects, contracts, resolutions, or bills that involve property and impact within .5 miles of the South Platte River from Denver's northern to southern boundary? (Check map [HERE](#))

☐ Yes ☒ No

1. Type of Request:

☐ Contract/Grant Agreement ☐ Intergovernmental Agreement (IGA) ☐ Rezoning/Text Amendment

☐ Dedication/Vacation ☐ Appropriation/Supplemental ☐ DRMC Change

☒ Other:

2. **Title:** Amends a Master Purchase Order with Vance Brothers, LLC by adding \$2,250,000.00 for a new total of \$3,000,000.00 to supply tack oil to Denver's asphalt plant. No change to agreement length, citywide (SC-00010213).

3. **Requesting Agency:** General Services Purchasing Division.

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution (e.g., subject matter expert)	Contact person for council members or mayor-council
Name: Dean Rzeszut	Name: Tim Marquez
Email: dean.rzeszut@denvergov.org	Email: tim.marquez@denvergov.org

5. General description or background of proposed request. Attach executive summary if more space needed:

Master Purchase Order with Vance Brothers, LLC for a total maximum amount of \$3,000,000.00 for tack oil used at the Denver Asphalt Plant, for Citywide use.

6. City Attorney assigned to this request (if applicable):

Brian Martin

7. City Council District:

All districts

8. ****For all contracts, fill out and submit accompanying Key Contract Terms worksheet****

Key Contract Terms

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):

3.2.6(e) request for Master Purchase Order over \$500K

Vendor/Contractor Name (including any dba's):

Vance Brothers, LLC

Contract control number (legacy and new):

SC-00010213

Location:

Citywide

Is this a new contract? ☐ Yes ☒ No **Is this an Amendment?** ☒ Yes ☐ No **If yes, how many?** 1

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):

No change in term/duration.

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
\$750,000	\$2,250,000,000	\$3,000,000.00

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
N/A	N/A	N/A

Scope of work:

Vendor will provide tack oil to the City's asphalt plant located at 5440 Roslyn Street, Denver, CO 80216.

Was this contractor selected by competitive process? Yes 0812A **If not, why not?**

Has this contractor provided these services to the City before? ☒ Yes ☐ No

Source of funds: Cost Center 5055100, Fund 67100

Is this contract subject to: ☐ W/MBE ☐ DBE ☐ SBE ☒ XO101 ☐ ACDBE ☐ N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts):

Who are the subcontractors to this contract? N/A

To be completed by Mayor's Legislative Team:

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Date Entered: _____