

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team
at MileHighOrdinance@DenverGov.org by **3:00pm on Monday**.

****All fields must be completed.****
Incomplete request forms will be returned to sender which may cause a delay in processing.

Date of Request: 4/18/2016

Please mark one: Bill Request or Resolution Request

1. Has your agency submitted this request in the last 12 months?

Yes No

If yes, please explain:

2. **Title:** *(Include a concise, one sentence description – please include name of company or contractor and contract control number - that clearly indicates the type of request: grant acceptance, contract execution, amendment, municipal code change, supplemental request, etc.)* **Joining Vision and Action (JVA) Contract Extension through 12/31/2016**

3. **Requesting Agency:** Budget and Management

4. **Contact Person:** *(With actual knowledge of proposed ordinance/resolution.)*

- **Name:** Laurel Delmonico
- **Phone:** 720-913-5051
- **Email:** laurel.delmonico@denvergov.org

5. **Contact Person:** *(With actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)*

- **Name:** Laurel Delmonico
- **Phone:** 720-913-5051
- **Email:** laurel.delmonico@denvergov.org

6. **General description of proposed ordinance including contract scope of work if applicable:**

JVA Consulting provides grant writing, grant research, and strategic and policy assistance to City agencies. The proposed ordinance would extend the contract through the end of the 2016 fiscal year, which will otherwise expire June 30, 2016. The primary reason for the request is to allow for the City to implement the new grant management system which is scheduled for May – July 2016. Once the new system is in place, the grant writing contract scope will be refreshed and put out for competitive bid per Executive Order 8B. The contract extension will not prompt a new budget appropriation as the contract was budgeted for the full 2016 fiscal year assuming a new contract would be in place in July 2016. Please find attached letter further explaining the request.

****Please complete the following fields:** *(Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field.)*

- a. **Contract Control Number:** 201101318
- b. **Duration:** 6 months, 7/1/2016- 12/31/2016
- c. **Location:** n/a
- d. **Affected Council District:** n/a
- e. **Benefits:** Continuation of services and more accurate re-scoping of the contract, which will be bid in 4th quarter.
- f. **Costs:** \$131,467.48 (included in 2016 Department of Finance budget)

7. **Is there any controversy surrounding this ordinance?** *(Groups or individuals who may have concerns about it?)* **Please explain.**

No controversy.

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: _____

Date Entered: _____