

## ORDINANCE/RESOLUTION REQUEST

Please email requests to [milehighordinance@denvergov.org](mailto:milehighordinance@denvergov.org) and copy [stacie.loucks@denvergov.org](mailto:stacie.loucks@denvergov.org) by **NOON on Monday**.

***\*All fields must be completed.\****  
*Incomplete request forms will be returned to sender which may cause a delay in processing.*

**Date of Request:** December 21, 2012

Please mark one:  **Bill Request** or  **Resolution Request**

**1. Has your agency submitted this request in the last 12 months?**

Yes  No

**If yes, please explain:**

**2. Title:** *(Include a concise, one sentence description – please include name of company or contractor and contract control number - that clearly indicates the type of request: grant acceptance, contract execution, amendment, municipal code change, supplemental request, etc.)*

This request is for an amendment to the Agency for Human Rights & Community Partnerships ordinance to create a new commission to be called the Denver Immigrant and Refugee Commission.

**3. Requesting Agency:** Agency for Human Rights & Community Partnerships

**4. Contact Person:** *(With actual knowledge of proposed ordinance/resolution.)*

- **Name:** Jamie Torres
- **Phone:** 720.913.8471
- **Email:** [jamie.torres@denvergov.org](mailto:jamie.torres@denvergov.org)

**5. Contact Person:** *(With actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)*

- **Name:** Jamie Torres
- **Phone:** 720.913.8471
- **Email:** [jamie.torres@denvergov.org](mailto:jamie.torres@denvergov.org)

**6. General description of proposed ordinance including contract scope of work if applicable:**

Addition of a new commission called the Denver Immigrant and Refugee Commission within the Agency for Human Rights & Community Partnerships. The mission of this commission will be to develop collaborative and partnership potential between Denver's immigrant and refugee communities and the City & County of Denver and to identify and address mutual community challenges and opportunities.

**\*\*Please complete the following fields:** *(Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field.)*

- a. **Contract Control Number:** NA
- b. **Duration:** Permanent
- c. **Location:** Agency for Human Rights & Community Partnerships, 201 W. Colfax Avenue #1102, Denver CO 80202.
- d. **Affected Council District:** All
- e. **Benefits:** Establish a bridge between Denver's diverse immigrant communities (including Refugee) and Denver's Mayor, Agency for Human Rights & Community Partnership and other City departments.
- f. **Costs:** The Commission will be a volunteer body and will serve without compensation. The Commission will have a \$1000 budget for its annual work.

**7. Is there any controversy surrounding this ordinance? (Groups or individuals who may have concerns about it?) Please explain.**

None, to our knowledge. Preliminary meetings have been held or offered to all members of the HSES Committee.

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*To be completed by Mayor's Legislative Team:*

SIRE Tracking Number: \_\_\_\_\_

Date Entered: \_\_\_\_\_