

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team
at MileHighOrdinance@DenverGov.org by 3:00pm on Monday.

**All fields must be completed.*
Incomplete request forms will be returned to sender which may cause a delay in processing.*

Date of Request: March 1, 2012

Please mark one: ☐ Bill Request or ☒ Resolution Request

1. Has your agency submitted this request in the last 12 months?

☐ Yes ☒ No

If yes, please explain:

2. **Title:** (Include a concise, one sentence description - include name of company or contractor and contract control number - that clearly indicates the type of request: grant acceptance, contract execution, amendment, municipal code change, supplemental request, etc.)

Bayaud Payroll Services – OEDEV 201204780-00 – Contract Execution

3. **Requesting Agency:** Office of Economic Development (OED)/Contract Performance and Management (CPM)

4. **Contact Person:** (with actual knowledge of proposed ordinance)

- **Name:** Barbara Callison
- **Phone:** 720-913-1722
- **Email:** Barbara.Callison@denvergov.org

5. **Contact Person:** (with actual knowledge of proposed ordinance who will present the item at Mayor-Council and who will be available for first and second reading, if necessary)

- **Name:** Seneca Holmes
- **Phone:** 720-913-1533
- **Email:** Seneca.Holmes@denvergov.org

6. **General description of proposed ordinance including contract scope of work if applicable:**

Bayaud Payroll Services will provide payroll services to youth participating in employment and training programs through Bridges to Work, General Fund and Workforce Investment Act (WIA) programs. The funds will be used for youth wages and stipends.

Please include the following:

- a. **Duration:** 5/1/12 – 3/1/13
- b. **Location:** 333 W. Bayaud Ave; Denver, CO 80223
- c. **Affected Council District:** Citywide
- d. **Benefits:** Payroll Services
- e. **Costs:** \$590,000.00

7. **Is there any controversy surrounding this ordinance?** (groups or individuals who may have concerns about it?) **Please explain.**

No.

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: _____

Date: _____

Ordinance Request Number: _____

Date: _____