

ORDINANCE/RESOLUTION REQUEST

All Fields must be completed

Incomplete request forms will be returned to sender which may cause a delay in processing.

Date of Request: 09/16/2019

Please mark one: Bill Request or Resolution Request

1. Type of Request:

Contract/Grant Agreement Intergovernmental Agreement (IGA) Rezoning/Text Amendment

Dedication/Vacation Appropriation/Supplemental DRMC Change

Other:

2. **Title:** Approves the second amendment to the Boutique Air, Inc. Use and Lease Agreement No. 201523209-02, to add minimum wage language to existing Use and Lease Agreement.

3. **Requesting Agency:** Department of Aviation

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: George Karayiannakis	Name: Angela Casias
Email: George.Karayiannakis@flydenver.com	Email: angela.casias@flydenver.com

5. General description or background of proposed request. Attach executive summary if more space needed:

Boutique Air is a commuter airline providing passenger service to Denver International Airport (DEN). This second amendment to their Use and Lease Agreement reflects the 2019 minimum wage and language required to extend the contract by letter for another year.

6. **City Attorney assigned to this request (if applicable):** David Steinberger

7. **City Council District:** District 11

8. ****For all contracts, fill out and submit accompanying Key Contract Terms worksheet****

Key Contract Terms

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: RR19 0984

Date Entered: _____

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):

Airport Use and Lease Agreement Second Amendment

Vendor/Contractor Name: Boutique Air, Inc.

Contract control number: 201523209-02

Location: Denver International Airport

Is this a new contract? Yes No **Is this an Amendment?** Yes No **If yes, how many?** 2

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):

01/01/2012 – 12/31/2019, plus one-year extension option

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount (A)</i>	<i>Additional Funds (B)</i>	<i>Total Contract Amount (A+B)</i>
Rates and Charges plus Landing Fees	N/A	Landing Fees: \$4.75 per 1000 lb. max landed weight of aircraft per landing plus rental Rates and Charges
<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
01/01/2012 – 12/31/2019, plus one-year extension option	N/A	12/31/2019, plus one-year extension option

Scope of work:

Boutique Air is a commuter airline providing passenger service to Denver International Airport (DEN). This second amendment to their Use and Lease Agreement reflects the 2019 minimum wage and language required to extend the contract by letter for another year. The Use and Lease agreements contains all of the provisions for the airlines’ use of the airport facilities and the lease and/or use of gates and other support facilities. Revenues are based on Rules & Regulations Governing DEN-Rule 120.

Was this contractor selected by competitive process? No **If not, why not?** DEN accepts all viable airlines. Airlines Use and Lease agreements are for a fixed term and all have the same end date.

Has this contractor provided these services to the City before? Yes No

Source of funds: Revenue to City

Is this contract subject to: W/MBE DBE SBE XO101 ACDBE N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): N/A

Who are the subcontractors to this contract? N/A

To be completed by Mayor’s Legislative Team: