

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor’s Legislative Team at MileHighOrdinance@DenverGov.org by **3:00pm on Monday**.

**All fields must be completed.*
Incomplete request forms will be returned to sender which may cause a delay in processing.*

Date of Request: 5/29/2012

Please mark one: Bill Request or Resolution Request

1. Has your agency submitted this request in the last 12 months?

Yes No

If yes, please explain:

2. **Title:** Ordinance Request for Purchases in excess of \$500,000.00 to Super-Tech Filter, located at 1495 South Platte River Drive, Denver, CO 80223, this will consist of numerous purchases of replacement HVAC filters to be used at Denver International Airport.

3. **Requesting Agency:** Department of Aviation

4. **Contact Person:** (With actual knowledge of proposed ordinance/resolution.)

- **Name:** Christine Topp
- **Phone:** 303-342-2158
- **Email:** Christine.Topp@flydenver.com

5. **Contact Person:** (With actual knowledge of proposed ordinance/resolution who will present the item at Mayor Council and who will be available for first and second reading, if necessary.)

- **Name:** Brian Elms
- **Phone:** 303-619-7353
- **Email:** brian.elms@flydenver.com

6. **General description of proposed ordinance including contract scope of work if applicable:**

Filters to be changed in HVAC equipment routinely to maintain level of efficiency.

Due to anticipated heavy use of MPO 0156A0312, the expenditures will exceed \$499,999. Super-Tech Filter located at 1495 South Platte River Drive, Denver, CO 80223 will be supplying HVAC filters for systems located throughout Denver International Airport. It is critical that we maintain adequate inventory.

***Please complete the following fields: (Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field.)*

- a. **Contract Control Number:** MPO #
- b. **Duration:** Contract end date of 06-30-14
- c. **Location:** DIA
- d. **Affected Council District:** 11
- e. **Benefits:** Update
- f. **Costs:** \$ _____

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
\$499,999.		In excess of \$500K.

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
06-30-14	N/A	N/A

To be completed by Mayor’s Legislative Team:

SIRE Tracking Number: _____

Date: _____

g. Date Goals Assigned: NA

h. Goals: NA

7. Is there any controversy surrounding this ordinance? (Groups or individuals who may have concerns about it?) Please explain. No.

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: _____

Date: _____