

## ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team  
at [MileHighOrdinance@DenverGov.org](mailto:MileHighOrdinance@DenverGov.org) by **3:00pm on Monday**. For any questions please contact Skye Stuart.

***\*All fields must be completed.\****  
*Incomplete request forms will be returned to sender which may cause a delay in processing.*

Date of Request: October 14, 2016

Please mark one:  Bill Request or  Resolution Request

1. Has your agency submitted this request in the last 12 months?

Yes  No

If yes, please explain: N/A

2. **Title:** (Include a concise, one sentence description – please include name of company or contractor and contract control number - that clearly indicates the type of request: **grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.**)

To enter into percentage based expenditure contract (# 201631059) with Justice Benefits Inc. to assist in maximizing the award received from the State Criminal Alien Assistance Program (SCAAP).

3. **Requesting Agency:** Denver Sheriff Department

4. **Contact Person:** (With actual knowledge of proposed ordinance/resolution.)

- **Name:** Dale A. Noland
- **Phone:** 720-913-9409
- **Email:** dale.noland@denvergov.org

5. **Contact Person:** (With actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)

- **Name:** Dale A. Noland
- **Phone:** 720-913-9409
- **Email:** dale.noland@denvergov.org

6. **General description/background of proposed ordinance including contract scope of work if applicable:**

- The Sheriff Department has been applying for and receiving federal funds from the US Department of Justice since 1994 for the State Criminal Alien Assistance Program (CFDA No. 16.606) This program is to reimburse states and localities for correctional officer salary costs incurred for holding undocumented criminal violators who have at least one felony or two misdemeanor convictions for violation of state or local law, and who are incarcerated for at least 4 consecutive days during the reporting period. Justice Benefits was awarded the RFP to help the Denver Sheriff Department maximize the award granted to us through this program. As compensation for assisting with the application process, the Denver Sheriff Department will pay Justice Benefits 8% of the total award.

**\*\*Please complete the following fields:** (Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field – please do not leave blank.)

- a. **Contract Control Number:** 201631059
- b. **Contract Term:** January 1, 2017 – December 31, 2021
- c. **Location:** N/A
- d. **Affected Council District:** All
- e. **Benefits:** Maximize the award received through the State Criminal Alien Assistance Program
- f. **Contract Amount (indicate amended amount and new contract total):** Up to \$400,000 for the 5 year period

7. **Is there any controversy surrounding this ordinance?** (Groups or individuals who may have concerns about it?) **Please explain.**

No known controversy associated with this contract.

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: \_\_\_\_\_

Date Entered: \_\_\_\_\_