

ORDINANCE/RESOLUTION REQUEST

**All fields must be completed.*
Incomplete request forms will be returned to sender which may cause a delay in processing.*

Date of Request: 10/5/2017

Please mark one: **Bill Request** or **Resolution Request**

1. Has your agency submitted this request in the last 12 months?

Yes **No**

If yes, please explain:

2. Title Contract execution for a lease with Air General, Inc. for space at the Joint Use Cargo Building at DEN.
Contract No. 201734876

3. Requesting Agency: Department of Aviation

4. Contact Person: *(With actual knowledge of proposed ordinance/resolution.)*

- **Name:** Aaron Barraza
- **Phone:** (303) 342-2261
- **Email:** Aaron.Barraza@flydenver.com

5. Contact Person: *(With actual knowledge of proposed ordinance/resolution who will present the item at Mayor Council and who will be available for first and second reading, if necessary.)*

- **Name:** George Karayiannakis
- **Phone:** (303) 342-2418
- **Email:** George.Karayiannakis@flydenver.com

6. General description of proposed ordinance including contract scope of work if applicable: Air General will lease 22,483 sq. ft. of space in the Joint Use Cargo Building and 71,228 sq. ft. of ground space. This space will be used to support Air General’s business of providing contracted cargo handling to our Signatory airlines and supports our airlines’ operations at DEN. Air General is currently contracted to provide services to British Airways, Delta, American and Alaska. Compensation, Fees, and Charges: Cargo Building Compensation \$9.44 per sq. ft. & Ground Compensation \$0.72 per sq. ft.

***Please complete the following fields: (Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field.)*

- a. **Contract Control Number:** 201734876
- b. **Duration:** 1-1-2017 – 7-31-2018, 1 year, 7 months
- c. **Location:** DEN
- d. **Affected Council District:** 11
- e. **Benefits:** Supports Air General’s cargo handling operation which serves several airlines at DEN.
- f. **Costs:** Revenue to City

<i>Current Contract Amount</i>	<i>Additional Funds</i>	<i>Total Contract Amount</i>
<i>(A)</i>	<i>(B)</i>	<i>(A+B)</i>
N/A	N/A	\$295,000 annually

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
N/A	N/A	1/1/2017 – 7/31/2018

- g. **Date Goals Assigned:** N/A
- h. **Goals:** N/A

7. Is there any controversy surrounding this ordinance? (Groups or individuals who may have concerns about it?) Please explain. No Controversy

To be completed by Mayor’s Legislative Team:

SIRE Tracking Number: _____

Date: _____

Key Contract Terms

Type of Contract:

Professional Services > \$500K Lease Design or Construction for airport improvements > \$5M
 Grant IGA Sale of Real Property Sale of Personal Property

Vendor/Contractor Name: Air General, Inc.

Contract control number: 201734876

City's contract manager: Susan Moore

Was this contractor selected by competitive process? No. This company is contracted by the airlines.

Has this contractor provided these services to the City before? Yes No

Term/Duration of contract/project: 1-1-2017 – 7-31-2018, 1 year, 7 months

Is this a new contract? Yes No Is this an Amendment? Yes No If yes, how many? _____

Renewal terms: N/A

Purpose: Support space for Air General's cargo handling operation which serves several airlines at DEN.

Cost/value: \$295,000 annually / Compensation, Fees, and Charges: Cargo Building Compensation \$9.44 per sq. ft. & Ground Compensation \$0.72 per sq. ft.

Source of funds: Revenue to City

Benefit: Supports airline operations; revenue to City.

Is this contract subject to: W/MBE DBE SBE XO101 ACDBE N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): N/A

Who are the subcontractors to this contract? N/A

Location: Denver International Airport

Affected Council District: 11

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: _____

Date: _____