

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team

at MailHighOrdinance@DenverGov.org by **3:00pm on Monday**. Contact the Mayor's Legislative team with questions

Date of Request: 6/4/19

Please mark one: ☐ Bill Request or ☒ Resolution Request

1. Type of Request:

- ☐ Contract/Grant Agreement ☐ Intergovernmental Agreement (IGA) ☐ Rezoning/Text Amendment
☐ Dedication/Vacation ☐ Appropriation/Supplemental ☐ DRMC Change
☒ Other: 3.2.6(e)

2. **Title:** (Start with *approves*, *amends*, *dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Requesting 3.2.6(e) approval for a multi-year supplier contract for oils, greases and lubes from Colorado Petroleum Company, Inc.

3. **Requesting Agency:** Denver International Airport/Purchasing

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Kenton Janzen	Name: Kenton Janzen
Email: Kenton.janzen@denvergov.org	Email: Kenton.janzen@denvergov.org

5. General description or background of proposed request. Attach executive summary if more space needed:

This supplier contract is a multi-year contract for various oils, greases and lubes from Colorado Petroleum Company, Inc.

6. City Attorney assigned to this request (if applicable):

7. City Council District:

All Districts

8. ****For all contracts, fill out and submit accompanying Key Contract Terms worksheet****

Key Contract Terms

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):

3.2.6(e) request for Supplier Contract over \$500K

Vendor/Contractor Name:

Colorado Petroleum Company, Inc.

Contract control number:

Supplier Contract SC-00004031

Location: N/A

Is this a new contract? ☒ Yes ☐ No **Is this an Amendment?** ☐ Yes ☒ No **If yes, how many?** _____

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):

Initial term is through May 31, 2021 with options for three, one-year extensions.

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount (A)</i>	<i>Additional Funds (B)</i>	<i>Total Contract Amount (A+B)</i>
\$ 2,500,000.00	\$0	\$ 2,500,000.00

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
N/A		

Scope of work: N/A.

Was this contractor selected by competitive process? Yes **If not, why not?**

Has this contractor provided these services to the City before? ☒ Yes ☐ No

Source of funds: Multiple City Agencies including DEN, PW, Parks

Is this contract subject to: ☐ W/MBE ☐ DBE ☐ SBE ☐ XO101 ☐ ACDBE ☒ N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): None

Who are the subcontractors to this contract? None

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