

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team

at [MileHighOrdinance@DenverGov.org](mailto: MileHighOrdinance@DenverGov.org) by **3:00pm on Monday**. Contact the Mayor's Legislative team with questions

Date of Request: 6/4/19

Please mark one: Bill Request or Resolution Request

1. Type of Request:

- Contract/Grant Agreement Intergovernmental Agreement (IGA) Rezoning/Text Amendment
 Dedication/Vacation Appropriation/Supplemental DRMC Change
 Other: 3.2.6(e)

2. **Title:** (Start with *approves*, *amends*, *dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Requesting 3.2.6(e) approval for a multi-year supplier contract for oils, greases and lubes from Colorado Petroleum Company, Inc.

3. **Requesting Agency:** Denver International Airport/Purchasing

4. Contact Person:

| | |
|---|---|
| Contact person with knowledge of proposed ordinance/resolution | Contact person to present item at Mayor-Council and Council |
| Name: Kenton Janzen | Name: Kenton Janzen |
| Email: Kenton.janzen@denvergov.org | Email: Kenton.janzen@denvergov.org |

5. General description or background of proposed request. Attach executive summary if more space needed:

This supplier contract is a multi-year contract for various oils, greases and lubes from Colorado Petroleum Company, Inc.

6. City Attorney assigned to this request (if applicable):

7. City Council District:

All Districts

8. ****For all contracts, fill out and submit accompanying Key Contract Terms worksheet****

Key Contract Terms

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: RR19 0575

Date Entered: _____

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):

3.2.6(e) request for Supplier Contract over \$500K

Vendor/Contractor Name:

Colorado Petroleum Products Company

Contract control number:

Supplier Contract SC-00004031

Location: N/A

Is this a new contract? Yes No **Is this an Amendment?** Yes No **If yes, how many?** _____

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):

Initial term is through May 31, 2021 with options for three, one-year extensions.

Contract Amount (indicate existing amount, amended amount and new contract total):

| <i>Current Contract Amount (A)</i> | <i>Additional Funds (B)</i> | <i>Total Contract Amount (A+B)</i> |
|--|---------------------------------|--|
| \$ 2,500,000.00 | \$0 | \$ 2,500,000.00 |

| <i>Current Contract Term</i> | <i>Added Time</i> | <i>New Ending Date</i> |
|------------------------------|-------------------|------------------------|
| N/A | | |

Scope of work: N/A.

Was this contractor selected by competitive process? Yes **If not, why not?**

Has this contractor provided these services to the City before? Yes No

Source of funds: Multiple City Agencies including DEN, PW, Parks

Is this contract subject to: W/MBE DBE SBE XO101 ACDBE N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): None

Who are the subcontractors to this contract? None

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