

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team
at MileHighOrdinance@DenverGov.org by **3:00pm on Monday**.

****All fields must be completed.****

Incomplete request forms will be returned to sender which may cause a delay in processing.

Date of Request: August 24, 2015

Please mark one: Bill Request or Resolution Request

1. Has your agency submitted this request in the last 12 months?

Yes No

If yes, please explain:

2. **Title:** (Include a concise, one sentence description – please include name of company or contractor and contract control number - that clearly indicates the type of request: grant acceptance, contract execution, amendment, municipal code change, supplemental request, etc.) For approval of a contract with Jewish Family Service of Colorado Inc, dba SHALOM Denver for Program Year 2015-16, in the amount of \$650,000, for the purpose of assisting in fulfilling TANF work participation requirements and lead to unsubsidized employment services for TANF recipients.

3. **Requesting Agency:** Office of Economic Development

4. **Contact Person:** (With actual knowledge of proposed ordinance/resolution.)

- **Name:** Sam Abraham
- **Phone:** 720-913-1643
- **Email:** sam.abraham@denvergov.org

5. **Contact Person:** (With actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)

- **Name:** Susan Liehe
- **Phone:** 720-913-1689
- **Email:** susan.liehe@denvergov.org

6. **General description of proposed ordinance including contract scope of work if applicable:**

The proposed ordinance is to create a contract for SHALOM Denver contract number OEDEV- 201523737-00 for the 2015-16 Temporary Assistance for Needy Families (TANF) program year. SHALOM Denver will assist in fulfilling TANF work participation requirements that lead to unsubsidized employment services for 1,005 total customers over the term of this agreement. The contract dates are 7/1/15 – 6/30/2016. The proposed amount is \$650,000.

****Please complete the following fields:** (Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field.)

- a. **Contract Control Number:** OEDEV- 201523737-00
- b. **Duration:** July 1, 2015 – June 30, 2016
- c. **Location:** 2498 W. 2nd Avenue, Denver, CO 80223
- d. **Affected Council District:** Citywide
- e. **Benefits:** Temporary Assistance for Needy Families (TANF)
- f. **Costs:** \$650,000

7. Is there any controversy surrounding this ordinance? No.

(Groups or individuals who may have concerns about it?) **Please explain:**

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: _____

Date Entered: _____

EXECUTIVE SUMMARY

Fund and Organization Number, including Grant Number if known:

The grantor, grant amount, and start/end dates: \$650,000 July 1, 2015 through June 30, 2016

Contract Control Number: OEDEV- 201523737-00

Grant objectives (e.g. target population, geographic area served): Denver TANF customers

Matching dollar amounts and staffing requirements, and the funding source of the match: n/a

Evaluation component: Yes, as defined in contract

For multiple year projects, list previous accomplishments: n/a

The services provided by SHALOM Denver will support TANF-eligible individuals as determined by the Denver Department of Human Services. These services will further the goal of the Colorado Works/TANF program which pertains specifically to job preparation and employment.

As a renewed contractor with OED, SHALOM Denver works with Denver TANF participants to prepare for, enter, and maintain employment. SHALOM serves customers who have learning disabilities or cognitive issues, or dual diagnosis with mental health issues, and also assists appropriate SSI/SSDI applicants to appeal unfavorable SSI/SSDI decisions. Under OED's direction, the job search services that SHALOM provides includes three categories of activities:

Classroom-based job search preparation

- Teach job search strategies and techniques
- Develop effective job search tools

Structured job search activities

- Monitor job search activities and progress
- Ensure compliance with the job search plan
- Modify job search strategies and plan as needed to strengthen hiring potential
- Provide ongoing job search support and encouragement

Community-based training (CBT)

- Utilized to increase participants' employability
- Aligns with defined career goals
- Creates networking opportunities

Job search curriculum, structure, and percentages of each category of activity will be approved by OED.

OED receives a day-by-day description of the first four weeks that the customer is engaged in his/her job search. All written materials provided to the customer are written at no greater than a sixth grade reading level; SHALOM Denver uses OED-approved materials (instructions for a targeted resume, cover letter, and 30-second commercial, among others) with these jobseekers.

The 1,005 participants that SHALOM Denver will serve in this contract year are estimated to include 14 carry-in, 913 new enrollments, and 78 follow-up and retention clients.

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