

ORDINANCE/RESOLUTION REQUEST

Please email requests to Stacie Loucks at
Stacie.loucks@denvergov.org by **NOON on Monday**.

**All fields must be completed.*
Incomplete request forms will be returned to sender which may cause a delay in processing.*

Date of Request: August 27, 2013

Please mark one: Bill Request or Resolution Request

1. Has your agency submitted this request in the last 12 months?

Yes No

If yes, please explain:

2. **Title:** (Include a concise, one sentence description – please include name of company or contractor and contract control number - that clearly indicates the type of request: grant acceptance, contract execution, amendment, municipal code change, supplemental request, etc.)

Execution of an IGA with the University of Colorado – Denver to provide student interns on an on-call basis for work in the Public Works Department – Engineering Division

3. **Requesting Agency:** Public Works

4. **Contact Person:** (With actual knowledge of proposed ordinance/resolution.)

- **Name:** Jim Barwick
- **Phone:** 720-913-4535
- **Email:** james.barwick@denvergov.org

5. **Contact Person:** (With actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)

- **Name:** Jim Barwick
- **Phone:** 720-913-4535
- **Email:** james.barwick@denvergov.org

6. **General description of proposed ordinance including contract scope of work if applicable:**

This ordinance will approve an amendment to an existing On-Call contract for student intern services with the University of Colorado – Denver for 1 year. This will be the last amendment to this contract. Maximum amount per year not to exceed \$500,000, with total not to exceed \$2,500,000. All work will be accomplished on a Task Order basis. The City will identify and define projects and funding as the need arises and the University will provide a scope of work, schedule, cost estimate, and deliverables. Work will proceed only after the submittal is approved and a Notice to Proceed is issued. The work will primarily be for the following (but may include other tasks): Inventory and condition assessment of City owned infrastructure, GIS tasks, data entry, pavement management and assessment, Safety/Accident database entry/cleanup, Planning Department Assistance, Traffic management Center; Bridge data management/entry (Pontis); collection, sorting, QA, labeling of bridge documents, bridge deterioration/nondestructive evaluation; photography, document scanning, and updating of bridge files; other miscellaneous duties as assigned.

***Please complete the following fields: (Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field.)*

- a. **Contract Control Number:** OC91217
- b. **Duration:** Execution to September 29, 2014
- c. **Location:** Citywide
- d. **Affected Council District:** All districts
- e. **Benefits:** Economical Staff Assistance
- f. **Costs:** Task Order basis - per exhibit "A" rates and project scope

Is there any controversy surrounding this ordinance? (Groups or individuals who may have concerns about it?) Please explain. - None

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: _____

Date Entered: _____