

**Department of Parks and Recreation (DPR)**  
**New On-Call Parks Services Contracts**  
**Fact Sheet**

**Title:**

Approves on-call contract execution with thirteen (13) design firms for accessibility design, master planning design, landscape design, and horizontal design.

**Purpose and Use of Agreements:**

The purpose of the on-call contracts is to establish and maintain a pool of qualified on-call design consultants. These firms will be available to respond to bidding requests for the execution of Planning Design and Construction's (PDC's) work plan. These contracts are related to planning, design, oversight of project implementation, and construction inspection services. Each contract has a minimum MWBE goal.

**Contracts:**

There are thirteen (13) On-Call Parks Planning and Design Services contracts submitted for approval. All contracts have a three (3) year contract term starting on the day of contract execution. The thirteen (13) design firms were competitively selected from thirty-three (33) proposals that DPR received. All contracts have a \$1,500,000 contract capacity with a \$500,000 individual Task Order limit. Currently, the On-Call Parks Planning and Design Services contracts have a maximum contract value of \$1,000,000 and Task Order limit of \$300,000. The proposed consultants are listed alphabetically below:

- Architerra
- Design Workshop
- DHM Design
- Dig Studio, Inc.
- Hord Coplan Macht
- Livable Cities Studio
- Mundus Bishop Design
- Russell Mills Studio
- Sasaki Associates
- Stream Landscape
- Studio CPG
- Valerian LLC
- Wenk

**Context and Need:**

The passage of the 2018 Parks Legacy Fund (Parks Tax Initiative) has more than tripled DPR's capital budget (from \$17.5M in 2018 to \$55.3M in 2023), while the total number of capital projects increased over 100% (from 45 projects in 2018 to 107 projects in 2023). As a result, DPR is doing more and larger projects.

Using DPR's Equity Driven Planning approach, the capital program is focusing on major deferred maintenance needs in the City's most historically underserved neighborhoods. DPR has also moved toward an Integrated Approach to project planning with a focus on addressing multiple scope needs at a single location (Parks Refresh) and incorporating citywide ADA findings into all capital projects where feasible.

Over the last three years, the total delivery price of capital projects has increased by as much as 41%. This increase in prices has necessitated an increase in overall contract value for \$1,000,000 to \$1,500,000 to ensure consistent project delivery.

The On-Call Parks Services contracts will provide more efficient delivery of DPR capital projects while ensuring competitive pricing. This pool of thirteen (13) firms, four (4) of which are new to DPR's on-call program, will provide greater diversity of parks-focused firms to bid our capital project designs. Procurement time will also be significantly improved. Current hard bid procurement time through the Department of Transportation and Infrastructure (DOTI) is six to eight months. DPR will be able to complete procurement with these on-call contracts in eight to ten weeks. Additionally, a dedicated Parks contract will bypass the need for additional staffing from DOTI. The result will be a significant increase in the speed of delivery of DPR capital projects, and the voters will see the impacts of their 2018 vote implemented faster and in more neighborhood parks citywide.

Further, during this challenging economic situation, these contracts will provide an immediate and on-going economic stimulus, getting DPR capital projects and dollars out the door faster over the next three (3) years.

The On-Call Parks Services contracts will continue DPR's commitment to small business utilization. All thirteen (13) contracts have a minimum 20% MWBE goal. In addition, nearly 40% of the firms selected are registered MWBE/SBE firms, and finally, DPR is developing a Parks-focused, exclusively SBE, pool of smaller on-call firms for projects with smaller scopes of work and contract values. Currently, the SBE design pool is on track for advertisement in May.

**Example Projects:**

- Skyland Park - Tennis and Irrigation
- Ciancio Park - Walks and Irrigation
- Citywide Pickleball Expansion
- 51st and Zuni - Playground, Basketball Court, Picnic and Native Conversion
- Jefferson Square Park - ADA Improvements and Basketball Court
- Elyria Park - Basketball Court, Volleyball Court, Irrigation, Fitness Area and Picnic
- Sloan's Lake - NW Tennis Courts, Basketball Courts, and Parking lot
- Paco Sanchez South Park - Basketball Court and ADA
- Crestmoor Park – Community Playground
- Harvey Park – Community Playground
- Washington Park – Walks, Picnic and ADA
- Ferguson Park - Playground, Irrigation, Picnic, and ADA
- St. Patrick's Park – Playground
- La Raza Park - Playground, Irrigation, Walks, Basketball Court and Native Planting