

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team
at MileHighOrdinance@DenverGov.org by **3:00pm on Monday**.

All fields must be completed.

Incomplete request forms will be returned to sender which may cause a delay in processing.

Date of Request: 04/03/2015

Please mark one: Bill Request or Resolution Request

1. Has your agency submitted this request in the last 12 months?

Yes No

If yes, please explain:

2. Title: *(Include a concise, one sentence description – please include name of company or contractor and contract control number - that clearly indicates the type of request: grant acceptance, contract execution, amendment, municipal code change, supplemental request, etc.)* Amendment to Ordinance No. 80 of Series 2005 and Ordinance No. 651 of Series 2008, to Allow Partial Year-End Fund Balance Of SRFs 15821-701000 and 15824-701000 to Roll Forward

3. Requesting Agency: Department of Parks and Recreation

4. Contact Person: *(With actual knowledge of proposed ordinance/resolution.)*

- **Name:** Fred Weiss
- **Phone:** 720-913-0735
- **Email:** Fred.Weiss@denvergov.org

5. Contact Person: *(With actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)*

- **Name:** Sheila Urban
- **Phone:** 720-913-0711
- **Email:** Sheila.Urban@denvergov.org

6. General description of proposed ordinance including contract scope of work if applicable:

DPR is asking to modify Ordinance No. 80 of Series 2005 (Council Bill No. 49) and Ordinance No. 651 of Series 2008 (Council Bill No. 638) to make changes to SRFs 15821-701000 (Facility Rental Program) and 15824-701000 (Citywide Sports Program), respectively. Specifically, DPR requests that the new ordinance language allows for the following:

- \$30,000 of budget plus enough budget to cover outstanding encumbrances roll forward at the close of the year for SRF 15821-701000.
- \$40,000 of budget plus enough budget to cover outstanding encumbrances roll forward at the close of the year for SRF 15824-701000.

DPR seeks this change in order to cover salaries/benefits at the start of the following year and to cover previous years' encumbrances for items ordered at the end of the previous year but which are not received until the beginning of the following year.

This has been an issue for several years because both SRFs are set up on a cash basis, and the current ordinances proscribe that both funds "shall begin each new calendar year with a zero cash and budget balance," which causes problems at the beginning of each year, before the cash levels are sufficient to establish enough budget to cover program costs.

****Please complete the following fields:** *(Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field.)*

a. Contract Control Number: N/A

b. Duration: N/A

c. Location: N/A

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: _____

Date Entered: _____

d. **Affected Council District:** N/A

e. **Benefits:** N/A

f. **Costs:** N/A

7. **Is there any controversy surrounding this ordinance?** (*Groups or individuals who may have concerns about it?*) **Please explain.**

This would prevent funds from returning back to the General Fund, so individuals very concerned about a small reduction in returned balance may take issue with this policy change.

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