

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team
at MileHighOrdinance@DenverGov.org by **9 a.m. Friday**. Contact the Mayor's Legislative team with questions

Date of Request: June 13, 2024

Please mark one: Bill Request or Resolution Request

1. Type of Request:

- Contract/Grant Agreement Intergovernmental Agreement (IGA) Rezoning/Text Amendment
 Dedication/Vacation Appropriation/Supplemental DRMC Change
 Other:

2. **Title:** Approves a contract with Tom Richardson LLC for \$900,000 and for three years to provide underground utility locating services at Denver International Airport (DEN) (PLANE-202371530).

3. **Requesting Agency:** Department of Aviation

4. Contact Person:

Contact person with knowledge of proposed resolution	Contact person for council members or mayor-council
Name: Brandon Gainey, SVP of DEC	Name: Kevin Forgett, Manager of Legislative Affairs
Email: Brandon.Gainey@flydenver.com	Email: Kevin.Forgett@flydenver.com

5. **General description or background of proposed request:** Tom Richardson LLC was selected through a competitive process to provide underground utility locating services for DEN.

Pursuant to Colorado State Statute 9-1.5-101, DEN must be a member of the State's official notification association, Utility Notification Center of Colorado (UNCC). As a Tier 1 member, DEN must identify its underground utilities in response to utility locate requests ('tickets') received by requestors within its boundaries and in areas that could potentially impact its utilities (i.e. Denver, Aurora, Commerce City, Adams and Arapahoe Counties adjacent to DEN).

The contract's basis of payment is upon the number and type of tickets received, at established rates. Per Colorado State law, any time there is an excavation, no matter how shallow or deep, a utility locate must be requested, including public and private development – i.e. the contract's utilization is based upon both DEN and other projects' needs outside of DEN's purview and control. The budget was derived on historical use of the previous contracts, and assumptions of future construction projects and needs at and around DEN that would require these services.

6. **City Attorney assigned to this request:** Ema Medic

7. **City Council District:** District 11

8. ****For all contracts, fill out and submit accompanying Key Contract Terms worksheet****

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____

Key Contract Terms

Type of Contract: Professional Services > \$500K

Vendor/Contractor Name: Tom Richardson LLC

Contract control number: PLANE-202371530

Location: Denver International Airport

Is this a new contract? Yes No **Is this an Amendment?** Yes No **If yes, how many?** _____

Contract Term/Duration: Three years

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
\$900,000.00	N/A	\$900,000.00

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
Date of Execution plus 3 years	N/A	Date of Execution plus 3 years

Scope of work: Provide Professional Utility Locate Services as defined by the Utility Notification Center of Colorado pursuant to Colorado State Statute 9-1.5-101 et seq. DEN is an owner and operator of underground facilities and as required pursuant to Colorado State Statute must perform underground utility locating services on the underground facilities, as a Tier 1 member of the Notification Association. Consultant will provide underground utility locating services of DEN owned utilities on and around DEN property, in response to notification (tickets) from the Utility Notification Center of Colorado (UNCC). Consultant shall be DEN's designated agent to the Utility Notification Center of Colorado (UNCC) and comply with all requirements of a Tier 1 member of the UNCC and all applicable Colorado statutes and requirements concerning underground utility locating.

Was this contractor selected by competitive process? Yes

Has this contractor provided these services to the City before? Yes No

Source of funds: Operations and Maintenance (O&M)

Is this contract subject to: MWBE DBE SBE XO101 ACDBE N/A

WBE/MBE/DBE commitments: SBE Defined Selection Pool requires 30% self-performance.

Who are the subcontractors to this contract? Colorado Traffic Control and Predator Coring, Inc.

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