ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team
at MileHighOrdinance@DenverGov.org by **3:00pm on Monday.**

All fields must be completed.
Incomplete request forms will be returned to sender which may cause a delay in processing.

Date of Request: **1/4/11**

Please mark one: **X Bill Request** **or** ☐ **Resolution Request**

1. **Has your agency submitted this request in the last 12 months?**

   ☐ **Yes** **X** No

   If yes, please explain:

2. **Title:** *(Include a concise, one sentence description – please include <u>name of company or contractor</u> and <u>contract control number</u> - that clearly indicates the type of request: grant acceptance, contract execution, amendment, municipal code change, supplemental request, etc.)*

   Contract amendment with Xerox Corporation, CE46037-01, for the buyout of print shop copiers.

3. **Requesting Agency:** General Services/Central Services Division

4. **Contact Person:** (W*ith actual knowledge of proposed ordinance/resolution.)*
   - **Name:** Roy Lie
   - **Phone:** (720) 913-0812
   - **Email:** roy.lie@denvergov.org

5. **Contact Person:** (W*ith actual knowledge of proposed ordinance/resolution <u>who will present the item at Mayor-Council and who will be available for first and second reading, if necessary</u>.)*
   - **Name:** Roy Lie
   - **Phone:** (720) 913-0812
   - **Email:** roy.lie@denvergov.org

6. **General description of proposed ordinance including contract scope of work if applicable:**

   Contract amendment with Xerox Corporation, CE46037-01, for the buyout of print shop copiers.

   Please complete the following fields: *(Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field.)*

   a. **Contract Control Number:** CE46037-01
   b. **Duration:** 1/1/05 – 12/31/11
   c. **Location:** WMB, 3rd Floor
   d. **Affected Council District:** N/A
   e. **Benefits:** To allow completion of buy out payments.
   f. **Costs:** $100,000.00

7. **Is there any controversy surrounding this ordinance?** *(Groups or individuals who may have concerns about it?)* **Please explain.**

   No concerns.

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: _____ Date Entered: _____

Revised 08/16/10