

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor’s Legislative Team

at MileHighOrdinance@DenverGov.org by **9:00am on Friday**. Contact the Mayor’s Legislative team with questions

Date of Request: **12/21/2023**

Please mark one: **Bill Request** or **Resolution Request**

1. Type of Request:

- Contract/Grant Agreement** **Intergovernmental Agreement (IGA)** **Rezoning/Text Amendment**
- Dedication/Vacation** **Appropriation/Supplemental** **DRMC Change**
- Other: Purchase Capital Equipment**

2. Title: Approves the capital equipment purchase of a vehicle from the Risk Management Fund (SRF 11838) to support the Department of Parks and Recreation (DPR).

3. Requesting Agency: Department of Finance (on behalf of DPR)

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Glenna Peterson /Devron McMillin	Name: Carolina Flores
Email: glenna.peterson@denvergov.org / devron.mcmillin@denvergov.org	Email: Carolina.flores@denvergov.org

5. General description or background of proposed request. Attach executive summary if more space needed –

The Department of Park and Recreation is seeking approval for a capital equipment purchase of a Ford F150. The F150 vehicle will be used for maintenance and operation of parks, including grounds, structures, and related equipment. This vehicle is a replacement of a City-owned vehicle that was in an auto accident and determined as totaled. This purchase will be authorized out of the Risk Management Special Revenue (11838). The cost of the van exceeds the \$50,000 threshold that requires authorization for the purchase. The purchase of electric vehicle options was considered, but due to the nature of the work parks completes, an electric vehicle is not an option.

6. City Attorney assigned to this request (if applicable):

7. City Council District: citywide

8. **For all contracts, fill out and submit accompanying Key Contract Terms worksheet*

To be completed by Mayor’s Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____