

**ORDINANCE/RESOLUTION REQUEST**

All Fields must be completed

Incomplete request forms will be returned to sender which may cause a delay in processing.

Date of Request: **August 16, 2021**

Please mark one:       Bill Request                      or                       Resolution Request

**1. Type of Request:**

- Contract/Grant Agreement     Intergovernmental Agreement (IGA)     Rezoning/Text Amendment
- Dedication/Vacation                       Appropriation/Supplemental                       DRMC Change
- Other:

**2. Title:** Approves a concessions agreement with Emerging Airport Partners, LLC, contract No. 201952064.

**3. Requesting Agency:** Department of Aviation

**4. Contact Person:**

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Pamela Dechant	Name: Carolina Flores
Email: <a href="mailto:Pamela.Dechant@flydenver.com">Pamela.Dechant@flydenver.com</a>	Email: <a href="mailto:Carolina.Flores@flydenver.com">Carolina.Flores@flydenver.com</a>

**5. General description or background of proposed request. Attach executive summary if more space needed:**  
Denver International Airport (DEN) requested proposals to seek qualified Small Business Enterprise Concessions (SBEC) individuals or entities to develop, operate and manage a food and beverage snack kiosk on the west side of Concourse B Center Core. After submittal and evaluation of responsive proposals, the Independent Evaluation panel recommended that Emerging Airport Partners, LLC (Half Moon Empanadas) be selected for direct negotiations. The location will be 405 sq. ft.

**6. City Attorney assigned to this request (if applicable): Brent Larson**

**7. City Council District: District 11**

**8. \*\*For all contracts, fill out and submit accompanying Key Contract Terms worksheet\*\***

*To be completed by Mayor's Legislative Team:*

Resolution/Bill Number: RR21 0966

Date Entered: \_\_\_\_\_

## Key Contract Terms

**Type of Contract:** Revenue

**Vendor/Contractor Name:** Emerging Airport Partners, LLC

**Contract control number:** 201952064

**Location:** Denver International Airport

**Is this a new contract?**  Yes  No **Is this an Amendment?**  Yes  No **If yes, how many?** \_\_\_\_\_

**Contract Term/Duration (for amended contracts, include existing term dates and amended dates):**

07/01/2022 – 07/01/2027 - 5 years

**Contract Amount (indicate existing amount, amended amount and new contract total):**

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
N/A	N/A	\$262,592.00 Minimum Annual Guarantee (MAG) or percentage fee 16.5%, whichever is higher.

  

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
N/A	N/A	07/01/2027

**Scope of work:**

Denver International Airport (DEN) requested proposals to seek qualified Small Business Enterprise Concessions (SBEC) individuals or entities to develop, operate and manage a food and beverage snack kiosk on the west side of Concourse B Center Core. After submittal and evaluation of responsive proposals, the Independent Evaluation panel recommended that Emerging Airport Partners, LLC (Half Moon Empanadas) be selected for direct negotiations. The location will be 405 sq. ft.

**Was this contractor selected by competitive process?** Yes. **If not, why not?**

**Has this contractor provided these services to the City before?**  Yes  No

**Source of funds:** Revenue

**Is this contract subject to:**  W/MBE  DBE  SBE  XO101  ACDBE  N/A

**WBE/MBE/DBE commitments (construction, design, Airport concession contracts):** 100% SBEC

**Who are the subcontractors to this contract?** Emerging Airport Partners, LLC is a certified SBEC and is self-performing 100%

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