

ORDINANCE/RESOLUTION REQUEST

All Fields must be completed

Incomplete request forms will be returned to sender which may cause a delay in processing.

Date of Request: August 5, 2019

Please mark one: Bill Request or Resolution Request

1. Type of Request:

- Contract/Grant Agreement Intergovernmental Agreement (IGA) Rezoning/Text Amendment
 Dedication/Vacation Appropriation/Supplemental DRMC Change
 Other:

2. Title:

Approves revenue contract execution of new Support Facilities Agreement for Sky Chefs, Inc., a catering company that performs contracted airline catering services for airlines at Denver International Airport (DEN). Contract number 201840776.

3. Requesting Agency: Department of Aviation

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: George Karayiannakis	Name: Angela Casias
Email: George.Karayiannakis@flydenver.com	Email: Angela.Casias@flydenver.com

5. General description or background of proposed request. Attach executive summary if more space needed:

This is a new agreement with Sky Chefs, Inc., for Support Facilities which includes leasing space in the Joint Use Cargo Building. Sky Chefs, Inc., is currently contracted with DEN airlines to perform catering operations.

Minimum wage language is included.

6. City Attorney assigned to this request (if applicable):

Max Taylor

7. City Council District:

District 11

8. ****For all contracts, fill out and submit accompanying Key Contract Terms worksheet****

Key Contract Terms

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: RR19 0799

Date Entered: _____

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property): Lease

Vendor/Contractor Name: Sky Chefs, Inc.

Contract control number: 201840776

Location: Denver International Airport

Is this a new contract? Yes No Is this an Amendment? Yes No If yes, how many? _____

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):

Term: 05/01/2018 – 04/30/2021

Duration: 3 Years

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount (A)</i>	<i>Additional Funds (B)</i>	<i>Total Contract Amount (A+B)</i>
N/A	Rates and Charges	Rates and Charges

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
3 years	N/A	04/30/2021

Scope of work:

Sky Chefs, Inc., will lease space in the Joint Use Cargo Building to support their catering operations. This space includes 5,705.70 square feet of building space, 11,061 square feet of ground space, and several joint use parking spots. The revenue amount is based on Rates & Charges. The total revenue will be approximately \$83,000 annually.

Was this contractor selected by competitive process? No **If not, why not?** A competitive selection process was not used because Sky Chefs, Inc., is contracted with DEN airlines to provide catering support for passenger-carrying aircraft. This agreement provides Sky Chefs, Inc., with leased space in the Joint Use Cargo Building to support their catering operations.

Has this contractor provided these services to the City before? Yes No

Source of funds: Revenue to City

Is this contract subject to: W/MBE DBE SBE XO101 ACDBE N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): N/A

Who are the subcontractors to this contract? N/A

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