

**ORDINANCE/RESOLUTION REQUEST**

Please email requests to the Mayor’s Legislative Team

at [MileHighOrdinance@DenverGov.org](mailto:MileHighOrdinance@DenverGov.org) by **3:00pm on Monday**. Contact the Mayor’s Legislative team with questions

**Date of Request:** 1/28/2019

Please mark one:  **x Bill Request** or  **Resolution Request**

**1. Type of Request:**

- Contract/Grant Agreement**     **Intergovernmental Agreement (IGA)**     **Rezoning/Text Amendment**
- Dedication/Vacation**                     **Appropriation/Supplemental**                     **DRMC Change**
- X Other:** Create Capital Project Fund

**2. Title:** (Start with *approves, amends, dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Creates a new Capital Improvement Project Fund, the “Strategic Shelter Facilities” Fund, in the Capital Improvement and Capital Maintenance Series for expenditures related to planning, design and construction of existing or new shelter facilities.

**3. Requesting Agency:** Department of Finance – Capital Planning and Programming Division

**4. Contact Person:**

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Emily Snyder	Name: Emily Snyder
Email: <a href="mailto:Emily.Snyder@denvergov.org">Emily.Snyder@denvergov.org</a>	Email: <a href="mailto:Emily.Snyder@denvergov.org">Emily.Snyder@denvergov.org</a>

**5. General description or background of proposed request. Attach executive summary if more space needed:**

This ordinance requests the creation of a new Strategic Shelter Facilities Capital Fund in the Capital Improvement Fund as a follow-up administrative financial action to support the 2019 Budget which includes \$3.35M appropriated for Strategic Shelter Facilities projects. The eligible expenditures in the Strategic Shelter Facilities capital fund include capital improvements, such as planning, design, or construction activities, to existing or new shelter facilities. The fund will be in the Capital Improvements and Maintenance Fund Series and the fund number will be 33090. It will be appropriated and non-lapsing. The expending authority will be the Chief Financial Officer.

**6. City Attorney assigned to this request (if applicable):**

**7. City Council District:** Citywide

**8. \*\*For all contracts, fill out and submit accompanying Key Contract Terms worksheet\*\***

*To be completed by Mayor’s Legislative Team:*

Resolution/Bill Number: BR19 0080

Date Entered: \_\_\_\_\_