ORDINANCE/RESOLUTION REQUEST
Please email requests to the Mayor's Legislative Team
at MileHighOrdinance@DenverGov.org by **3:00pm on Monday.**

All fields must be completed.
Incomplete request forms will be returned to sender which may cause a delay in processing.

Date of Request: ___3-23-11___

Please mark one: x **Bill Request**   **or**   ☐ **Resolution Request**

1. **Has your agency submitted this request in the last 12 months?**

    ☐ **Yes**   x **No**

    If yes, please explain:

2. **Title:** *(Include a concise, one sentence description – please include* name of company or contractor *and* contract control number *- that clearly indicates the type of request: grant acceptance, contract execution, amendment, municipal code change, supplemental request, etc.)*

    Renew Lease for Channel 8 for one year and reduce rent. CE73018-5

3. **Requesting Agency:**
    Finance – Div of Real Estate

4. **Contact Person:** (W*ith actual knowledge of proposed ordinance/resolution.)*
    ▪ **Name:** Lisa Lumley
    ▪ **Phone:** 720.913.1515
    ▪ **Email:** lisa.lumley@denvergov.org

5. **Contact Person:** (W*ith actual knowledge of proposed ordinance/resolution* who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.*)*
    ▪ **Name:** Lisa Lumley
    ▪ **Phone:** 720.913.1515
    ▪ **Email:** lisa.lumley@denvergov.org

6. **General description of proposed ordinance including contract scope of work if applicable:**

    Channel 8 will renew lease for one year and reduce the rent at its Stapleton location.

    **Please complete the following fields: *(Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field.)*

    a. **Contract Control Number:** CE73018-5
    b. **Duration:** 4/01/2011 – 3/30/2012
    c. **Location:** 8269 E. 23rd Avenue
    d. **Affected Council District:** District 11 – CM Hancock
    e. **Benefits:** Annual savings of approximately $22,773.00
    f. **Costs:** Annual savings of approximately $22,773.00

7. **Is there any controversy surrounding this ordinance?** *(Groups or individuals who may have concerns about it?)* **Please explain.**

    None that I am aware of.

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: _____   Date Entered: _____

Revised 08/16/10