

## ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team  
at [MileHighOrdinance@DenverGov.org](mailto:MileHighOrdinance@DenverGov.org) by **3:00pm on Monday**.

**\*All fields must be completed.\***

*Incomplete request forms will be returned to sender which may cause a delay in processing.*

Date of Request: 11/18/11

Please mark one: ☒ Bill Request or ☐ Resolution Request

1. Has your agency submitted this request in the last 12 months?

☐ Yes ☒ No

If yes, please explain:

2. **Title:** (Include a concise, one sentence description – please include name of company or contractor and contract control number - that clearly indicates the type of request: grant acceptance, contract execution, amendment, municipal code change, supplemental request, etc.) Sysco Food Services: GROCERIES\_\_\_\_\_0181A0111 is providing grocery items to the Denver Sheriff Dept. and Denver Human Services.

3. **Requesting Agency:** General Services, Purchasing Division

4. **Contact Person:** (With actual knowledge of proposed ordinance/resolution.)

- **Name:** Jenny Casanova
- **Phone:** 720.913.8155
- **Email:** [Jennifer.casanova@denvergov.org](mailto:Jennifer.casanova@denvergov.org)

5. **Contact Person:** (With actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)

- **Name:** Jenny Casanova
- **Phone:** 720.913.8155
- **Email:** [Jennifer.casanova@denvergov.org](mailto:Jennifer.casanova@denvergov.org)

6. **General description of proposed ordinance including contract scope of work if applicable:**

Requesting 3.2.6(e), contract spend to exceed \$2M for Master Purchase Order, GROCERIES\_\_\_\_\_0181A0111. This proposal was rebid and the anticipated spend was unknown, a more comprehensible spend is now grasped with 8 months spend analysis.

**\*\*Please complete the following fields:** (Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field.)

- a. **Contract Control Number:** 0181A0111
- b. **Duration:** March 1, 2011 through March 1, 2013 with 3 renewals.
- c. **Location:** Denver Sheriff Dept. and Denver Human Services
- d. **Affected Council District:** All
- e. **Benefits:** Supplying Food
- f. **Costs:** \$2 Million total for 3 years

7. **Is there any controversy surrounding this ordinance?** (Groups or individuals who may have concerns about it?) **Please explain.**

NO

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: \_\_\_\_\_

Date Entered: \_\_\_\_\_