



MEMORANDUM

TO: Esther Vargas, City Attorney's Office

FROM: Rob J. Duncanson P.E., Engineering Manager II
Right-of-Way Services

DATE: April 4, 2013

SUBJECT: RUNYAN'S SUBDIVISION FILING NO. 2

PROJECT NO: 2011-0182

We are requesting your assistance in processing a new Ordinance/Resolution for the above-reference subdivision, located at West 10th Avenue and North Sheridan Boulevard, and hope to get this item scheduled for Mayor Council on the next available date. The Attorney who will prepare the Resolution is Patrick Wheeler.

Two prints of the subdivision plat are submitted by the owners:

(1) RTD ASSET ACQUISITION AUTHORITY, INCORPORATED, A COLORADO NONPROFIT CORPORATION

Runyan's Subdivision Filing No. 2 Plats, 2 Blocks, and 2 Lots and associated infrastructure therein.

The platted area is 3.480 acres.

Should you need anything to help process this, please don't hesitate to contact us. Thank you.

Attachment

/cmc

cc: R. J. Duncanson, ROW Services
P. Kent, ROW Services
J. Decker, ROW Services
S. Haydin, Project Coordinator

N. Kuhn, Legislative Services Manager
(District 3 for Paul Lopez)

ORDINANCE/RESOLUTION REQUEST

Please email requests to Nancy Kuhn at
nancy.kuhn@denvergov.org by **NOON on Monday**.

All fields must be completed.

Incomplete request forms will be returned to sender which may cause a delay in processing.

Date of Request: April 4, 2013

Please mark one: Bill Request or Resolution Request

1. Has your agency submitted this request in the last 12 months?

Yes No

If yes, please explain:

2. **Title:** *(Include a concise, one sentence description – please include name of company or contractor and contract control number - that clearly indicates the type of request: grant acceptance, contract execution, amendment, municipal code change, supplemental request, etc.)*

Request for a Resolution to accept and approve Runyan's Subdivision Filing No. 2, which is a Subdivision Plat.

3. **Requesting Agency:** Public Works, Right-of-Way Services, Survey

4. **Contact Person:** *(With actual knowledge of proposed ordinance/resolution.)*

- **Name:** Peter Kent
- **Phone:** 720-865-3116
- **Email:** peter.kent@denvergov.org

5. **Contact Person:** *(With actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)*

- **Name:** Nancy Kuhn
- **Phone:** 720-865-8712
- **Email:** Nancy.Kuhn@denvergov.org

6. **General description of proposed ordinance including contract scope of work if applicable:**

The purpose of this resolution is to accept and approve Runyan's Subdivision Filing No. 2, a subdivision located at West 10th Avenue and North Sheridan Boulevard.

***Please complete the following fields: (Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field.)*

- a. **Contract Control Number:** N/A
- b. **Duration:** Perpetual
- c. **Location:** West 10th Avenue and Sheridan Boulevard
- d. **Affected Council District:** District 3, Paul Lopez
- e. **Benefits:** Allows for the construction of the RTD parking structure
- f. **Costs:** None

7. **Is there any controversy surrounding this ordinance?** *(Groups or individuals who may have concerns about it?)* Please explain.

No.

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: _____

Date Entered: _____