

# ORDINANCE/RESOLUTION REQUEST

Please email requests to Jason Gallardo, Public Works  
at [pw.ordinance@denvergov.org](mailto:pw.ordinance@denvergov.org) by **12:00pm NOON on Monday**. Contact Jason with questions.

Please mark one:  Bill Request or  Resolution Request

Date of Request: August 5, 2021

**1. Type of Request:**

- Contract  Intergovernmental Agreement (IGA)  Rezoning/Text Amendment  
 Dedication/Vacation  Appropriation/Supplemental  DRMC Change  
 Other:

**2. Title:** (Start with *approves, amends, dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Amends a contract with KIMLEY-HORN AND ASSOCIATES, INC. to extend the term for 1 year until 9/27/2022 to the 2016 DBE Transportation and Mobility Professional Services On-Call contract (DOTI-202159564-02[201629320-02]).

**3. Requesting Agency:** Department of Transportation and Infrastructure

**4. Contact Person:**

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Matt MacLachlan	Name: Jason Gallardo
Email: <a href="mailto:Matthew.MacLachlan@denvergov.org">Matthew.MacLachlan@denvergov.org</a>	Email: <a href="mailto:jason.gallardo@denvergov.org">jason.gallardo@denvergov.org</a>

**5. General description or background of proposed request. Attach executive summary if more space needed:**

It is in the best interests of the Department of Transportation and Infrastructure and the City at large to extend these contracts beyond the standard three (3) years. All of these on-call agreements were procured together and awarded at the same time.

The DBE Professional Services On-Call contracts provide an expedient contracting mechanism for those projects with DBE assigned goals. This typically applies to projects with Federal funding. DOTI has been successful, both traditionally and recently, in being selected for grants supporting these types of projects. It is expected that there will continue to be a need for these contracts to be in place. The consultants that hold these contracts have performed as expected.

Extending these contracts will prevent a gap in contract availability, while DOTI and CDOT work to revise current EEO compliance requirements. CDOT has indicated that changes in these contracts will be required, but there are still many details to be addressed. Extending the contracts will permit the two agencies time to address these concerns. It is anticipated that new DBE contracts will be procured in early 2022.

**6. City Attorney assigned to this request (if applicable):** Jill Ferguson

**7. City Council District:** Citywide

**8. \*\*For all contracts, fill out and submit accompanying Key Contract Terms worksheet\*\***

*To be completed by Mayor's Legislative Team:*

Resolution/Bill Number: RR21 0933

Date Entered: \_\_\_\_\_

## Key Contract Terms

**Type of Contract:** Amendment to a Professional Services Master On-Call

**Vendor/Contractor Name:** KIMLEY-HORN AND ASSOCIATES, INC.

**Contract control number:** DOTI-202159564-02[201629320-02]

**Location:** Citywide

**Is this a new contract?**  Yes  No **Is this an Amendment?**  Yes  No **If yes, how many?** 2

**Contract Term/Duration (for amended contracts, include existing term dates and amended dates):** Existing term: 9/28/2016 – 9/27/2021, extending term until 9/27/2022.

**Contract Amount (indicate existing amount, amended amount and new contract total):** Existing amount \$2,500,000.00, adding no additional money for a contract total of \$2,500,000.00.

<i>Current Contract Amount</i>	<i>Additional Funds</i>	<i>Total Contract Amount</i>
<i>(A)</i>	<i>(B)</i>	<i>(A+B)</i>
\$2,500,000.00	N/A	\$2,500,000.00

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
9/28/2016 – 9/27/2021	1 year	9/28/2016 – 9/27/2022

**Scope of work:** The City and County of Denver (CCD) Department of Transportation and Infrastructure Transportation and Mobility Division obtains Federal funding for various traffic and transportation related projects, and is seeking firms to provide on-call professional services in the area of traffic, transportation, bicycle and pedestrian, multimodal, parking, civil, water resources, survey, geotechnical, material testing, construction management, environmental, and various services to support a multitude of Transportation and Mobility projects and other City Agency projects as necessary.

**Was this contractor selected by competitive process?** Yes, RFQ advertised by DOTI (fka Public Works) on April 25, 2016.

**Has this contractor provided these services to the City before?**  Yes  No

**Source of funds:** Specific task orders may be assigned by individual City project managers and Citywide local funding may be utilized; however, we often use Federal/grant funds as well. The Department of Transportation and Infrastructure Program Resource Office will manage the utilization and day-to-day administration of this portfolio of contracts.

**ELEVATE DENVER BOND:**  Funding will be identified upon Task Order issuance.

**Is this contract subject to:**  M/WBE  DBE  SBE  XO101  ACDBE

**WBE/MBE/DBE commitments (construction, design, Airport concession contracts):** 43% DBE

**Who are the subcontractors to this contract?** Toole Design Group, LLC: 13%, Kumar & Associates, Inc.: 12%, Harris Kocher Engineering Group, Inc.: 9%, San Engineering, LLC: 3%, Pinyon Environmental, Inc.: 3%, Ridgeview Data Collection: 2%, Dig Studio, Inc.: 0.5%, Diversified Underground, Inc.: 0.5%

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