

ORDINANCE/RESOLUTION REQUEST

All fields must be completed.
Incomplete request forms will be returned to sender which may cause a delay in processing.

Date of Request: 6/28/2017

Please mark one: [] Bill Request or [X] Resolution Request

1. Has your agency submitted this request in the last 12 months?

[] Yes [X] No

If yes, please explain:

2. Title: Contract execution of defined pool agreement (201631935) with Sofola & Associates to provide professional, technical and support personnel to perform project management services. Provide professional, technical and support personnel to perform project management services, which may include but not limited to assisting with planning, design project management, construction project management, and any other support services as required on capital projects designated for such services by the airport. This contract could provide but not limited to the following positions, Project Managers, Engineers, Architects, Estimators, Schedulers, Inspectors, Technicians, Subject Matter Experts, Contract Administrators, Consultants, Program Managers and other personnel as deemed necessary to meet the airport's needs for delivery the Capital Plan.

3. Requesting Agency: Department of Aviation

4. Contact Person: (With actual knowledge of proposed ordinance/resolution.)

- Name: Aaron Barraza
Phone: (303) 342-2261
Email: Aaron.Barraza@flydenver.com

5. Contact Person: (With actual knowledge of proposed ordinance/resolution who will present the item at Mayor Council and who will be available for first and second reading, if necessary.)

- Name: Mark Baker
Phone: (303) 342-2855
Email: Mark.Baker@flydenver.com

6. General description of proposed ordinance including contract scope of work if applicable:

**Please complete the following fields: (Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field.)

- a. Contract Control Number: 201631935
b. Duration: 5 years
c. Location: DEN
d. Affected Council District: 11
e. Benefits: Capital Project Management
f. Costs: \$10,000,000

Table with 3 columns: Current Contract Amount (A), Additional Funds (B), Total Contract Amount (A+B). Row 1: \$5,000,000.00, empty, \$5,000,000.00

Table with 3 columns: Current Contract Term, Added Time, New Ending Date. Row 1: 5 years, empty, 6/15/22

g. Date Goals Assigned: 5/5/16

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: _____

Date: _____

h. Goals: 20% SBE-DSP

7. Is there any controversy surrounding this ordinance? (*Groups or individuals who may have concerns about it?*) **Please explain. None Known**

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: _____

Date: _____

Key Contract Terms

Type of Contract:

- Professional Services > \$500K Lease Design or Construction for airport improvements > \$5M
 Grant IGA Sale of Real Property Sale of Personal Property

Vendor/Contractor Name: **Sofola Associates**

Contract control number: **201631935**

City's contract manager: **Dave Mashburn**

Was this contractor selected by competitive process? **Yes**

Has this contractor provided these services to the City before? Yes No

Term/Duration of contract/project: **5 Years**

Is this a new contract? Yes No Is this an Amendment? Yes No If yes, how many? _____

Renewal terms: N/A

Purpose: **Provide Project Management Support Services PMSS to Airport Infrastructure Management (AIM) Development**

Cost/value: **\$5,000,000.00**

Source of funds: **Various Capital Projects**

Benefit: **The service they provide will complete capital projects necessary to replace capital equipment, accommodate increased passenger numbers, and improve the customer experience.**

Is this contract subject to: W/MBE DBE SBE XO101 ACDBE N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts):

Who are the subcontractors to this contract? **RJ Pagon Associates, KT Architecture PC, The Sanford Group**

Location: **Denver International Airport**

Affected Council District: **11**

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: _____

Date: _____