

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team
at MileHighOrdinance@DenverGov.org by **3:00pm on Monday**.

**All fields must be completed.*
Incomplete request forms will be returned to sender which may cause a delay in processing.*

Date of Request: 3/27/2013

Please mark one: Bill Request or Resolution Request

1. Has your agency submitted this request in the last 12 months?

Yes No

If yes, please explain:

2. Title: (Include a concise, one sentence description – please include name of company or contractor and contract control number - that clearly indicates the type of request: grant acceptance, contract execution, amendment, municipal code change, supplemental request, etc.)

An ordinance is requested to amend the City's contract for Payment Card Industry Data Security Standard (PCI DSS) compliance validation services with vendor Trustwave [contract CE74035] to update the Statement of Work to include validation services through 2013.

3. Requesting Agency: Department of Finance

4. Contact Person: (With actual knowledge of proposed ordinance/resolution.)

- Name: Alyssa White
- Phone: 720-913-9346
- Email: alyssa.white@denvergov.org

5. Contact Person: (With actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)

- Name: Alyssa White
- Phone: 720-913-9346
- Email: alyssa.white@denvergov.org

6. General description of proposed ordinance including contract scope of work if applicable:

The proposed ordinance updates the term of the Trustwave Statement of Work making it congruent with the current contract term, ending December 31, 2013. This request adds no additional dollars to the contract. The City contracts with vendor Trustwave to maintain PCI DSS compliance through validation services and education surrounding the processing and handling of payment cards and the sensitive data associated. Compliance efforts help protect the City from potential data breaches and the potentially significant fines and fees imposed by the card brands (Visa, Mastercard, Discover, and American Express) should a breach occur. As payment card acceptance and technologies expand, so does the scope of PCI compliance efforts.

****Please complete the following fields:** (Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field – please do not leave blank.)

- a. Contract Control Number: CE74035
- b. Duration: Currently October 23, 2007 – December 31, 2013; request to amend Scope for services through 2013
- c. Location: N/A – PCI compliance validation services apply to the processing of payment cards City-wide
- d. Affected Council District: N/A
- e. Benefits: Maintaining PCI DSS compliance, mitigating risk of potential breaches, fines, and fees
- f. Costs: Adds no additional dollars to current contract totaling \$798,000

7. Is there any controversy surrounding this ordinance? (Groups or individuals who may have concerns about it?) Please explain.

There is no identified controversy surrounding this ordinance.

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: _____

Date Entered: _____



CITY AND COUNTY OF DENVER

Michael B. Hancock
Mayor

DEPARTMENT OF FINANCE

CARY KENNEDY
CHIEF FINANCIAL OFFICER &
MANAGER OF FINANCE

201 W. COLFAX AVENUE, DEPT 1010
DENVER, COLORADO 80202
PHONE: (720) 913-1514

Ordinance Request Executive Summary

An ordinance to amend the City's existing contract for Payment Card Industry Data Security Standard (PCI DSS) compliance validation services, updating the term of the SOW to match that of the contract

The proposed ordinance updates the term of the Trustwave Statement of Work making it congruent with the current contract term, ending December 31, 2013. This request adds no additional dollars to the contract. The City contracts with vendor Trustwave to maintain PCI DSS compliance through validation services surrounding the processing and handling of payment cards and the sensitive data associated. Services include infrastructure scanning, assessment, and penetration testing. Compliance efforts help to protect the City from potential data breaches and the potentially significant fines and fees imposed by the card brands (Visa, Mastercard, Discover, and American Express) should a breach occur. The City achieved PCI DSS compliance in 2012, and will continue work to maintain this compliancy through the installation of new technologies and expansion of the City's payment card program.

This ordinance request is being submitted to comply with the City's Charter which requires Council approval of any agreement in excess of \$500,000, or amendment thereof.

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